

August 5, 2109

**DENMARK VILLAGE BOARD  
MONDAY, AUGUST 5, 2019  
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Mleziva called the meeting to order at 4:30 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Susan Selner, Vince Wertel, Deb Kralovetz, Mary Jo Bielinski, Leah Goral, Paul Hargarten via SKYPE, Gregory Mleziva

Officials Present: Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, Building Inspector/Zoning Administrator Ralph Witte, Attorney Mark Bartels, DEO's Karisa Verheyen and Hayden Estano

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and Explained the only opportunity for the public to speak at the meeting is if they are a preregistered citizen or to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

**Vicki Vogt, 5455 North Avenue**, here to address the Board regarding drainage at 5453 North Avenue.

**Bill Kane, 451 Sunset Court**, here to address the three (3) dips on Woodrow Street, asked who is going to pay to fix his car.

**Doug Morgan, 605 North Wall Street**, here to address the Board regarding modification of the ordinance for temporary swimming pools. The Park and Recreation Committee will set up a meeting to review the ordinance.

**Bernie Keehan, 476 Grand Avenue**, here to address the Board regarding his neighbors with stock cars and the noise coming from them revving the engines at 3:00 a.m.

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**Jim Dempsey, 146 Railroad Avenue**, here to address the Board regarding the handicap parking spaces across from his building being moved to the 13-foot parking spaces on the other end of the Trailhead parking area. Dempsey also feels the Kiosk at Trailhead should be updated with pamphlets at least once a month.

APPROVE CONSENT AGENDA, ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA BY THE VILLAGE PRESIDENT

**Wertel/Kralovetz moved to:**

- a. **Approve Village Board minutes July 1, 2019**
- b. **Approve licenses and miscellaneous permits**

**Motion carried.**

#### BOARD APPROVAL OF MONTHLY DISBURSEMENTS

**Bielinski/Wertel moved to approve the monthly disbursements as presented.**

**Motion carried.**

#### REPORT OF VILLAGE OFFICIALS

##### Verheyen

- DEO Hayden Estano started for the Village in mid-July
- Working on some new parking ordinances
- Boys of Summer Tournament went well
- No complaints from July 4<sup>th</sup>
- Dementia Live Workshop was well attended, and a request was made to have another workshop
- Lions weekend was uneventful
- DEO Estano attended the Kwik Trip ribbon cutting/grand opening event
- Both DEO's did story time at the Library, it was very well attended
- Did second Frogger event to educate and enforce pedestrian/crosswalk laws
- Attended Ruby's Pantry
- Prepping for the World Tournament
- OWI arrest in the Village
- With summer school in session, we still have crossing guards in the school zones
- A letter was issued to a Chronic Nuisance Property

##### Witte:

- Very busy with Salm Partners on Hager Road, Kwik Trip, Raven's Ridge apartments

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- Would like to know more from the DEO's on the chronic nuisance property

### **Sisel**

- North Wall Street completion was scheduled for September 6, but completion date is now October 11
- Public Works is not anticipating any problems with construction when school starts
- Access to the High School will be from the south to the southern most driveway at the High School
- Park Street will be closed during the World Tournament
- Road Construction will continue the week of the World Tournament
- There will be no parking on North Wall Street during the World Tournament, except by permit for the residents whose driveway aprons are dug out
- Schultz Way dedication and ribbon cutting for KB roundabout will be tomorrow at 8:00 a.m.
- WPS still needs to install lights on the south and west legs of the roundabout
- Detour signs will be down for the World Tournament
- Have had some problems with kids playing around stormwater ponds will be putting signs up around ponds
- New PA system at the park was damaged by kids, the speakers are ruined
- Road closed signs being moved by travelers on KB causing more delays, road is being damaged causing re-work, safety is our main priority, people should respect the signage

### **Cooke**

- Funding for municipal garage has been received
  - Portion drawn from Line of Credit #1 paid back
  - Portion used from checking paid back
  - First loan payment is March 15 of \$71,000
- Wrapping up the final steps of Rural Development loan #2 funding

### **Konkol**

- Luke Goral called to let me know the bleachers were being moved from the high school to the upper ball diamond in Memorial Park Thursday at 9:00 a.m. Goral requested police assistance. The DEO's are aware.

### **Mleziva**

- Reminder that the roundabout is opening at 8:00 a.m. tomorrow, Tuesday, August 6<sup>th</sup>

**BOARD DISCUSSION/ACTON ON REQUEST FROM AMERICAN LEGION POST 363 TO PLACE TWO (2) HANDICAP PARKING SIGNS IN FRONT OF THE AMERICAN LEGION BUILDING ON RAILROAD AVENUE**

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Sisel explained she consulted with the Village Engineer's to see what could be done to allow the handicap parking spots in front of the Legion building. Sisel stated the engineer's said the area needs to be ADA compliant. The engineers can come up with a plan as to what has to be done to make the area ADA compliant if that is what the Board wants.

Frank Bradley here representing the American Legion states he wrote a letter to the Board asking for 2 handicap spots in front of the Legion building on Railroad Avenue. He stated seventy-five percent of the Legion's membership is seventy years old or older. Bradley does not agree with parking across the road.

Terry Rueckert also here representing the American Legion stated they are looking at putting a sidewalk on the south side of the building and using the side door.

**No action was taken. The Village will continue to work with our engineers and the American Legion to establish an ADA compliant plan.**

BOARD DISCUSSION/ACTION ON AMENDMENT TO ASSESSOR CONTRACT FOR A BUSINESS NAME CHANGE FROM KEYSTONE APPRAISAL GROUP, INC. TO SERVI GROUP, INC.

Adam Servi here representing Keystone Appraisals stating he has been fortunate to serve the Village of Denmark as a member of Keystone Appraisal Group's assessment staff and for the past 6 years as project lead and Statutory Assessor. Servi is currently working for his father-in-law who would like to move into semi-retirement, and his father-in-law offered Servi the opportunity to own and operate the Municipal Assessment portion of the business. Mostly everything will remain the same, the business name will change to Servi Group, Inc. Servi provided a contract amendment proposal assigning the remaining portion of the current Maintenance Assessment Contract to Servi Group, Inc.

**Selner/Bielinski moved to approve the amendment to current assessor contract for a business name change from Keystone Appraisal Group, Inc. to Servi Group, Inc. Motion carried.**

BOARD DISCUSSION/ACTION ON DEO'S VERHEYEN AND ESTANO'S RECOMMENDATION TO APPROVE ORDINANCE 2019-01, AN ORDINANCE CREATING SECTION 289-5(M), CHAPTER 289, VEHICLES AND TRAFFIC OF THE CODE OF THE VILLAGE OF DENMARK PROHIBITING STANDING, STOPPING OR PARKING IN PARKING SPACES RESERVED FOR VEHICLES USED BY PERSONS WITH PHYSICAL DISABILITIES

Verheyen explained there are no handicap restrictions in our parking ordinances. This ordinance would allow officers to issue a ticket for parking in a handicap spot without

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displaying special registration license plates, or a special ID card designating the vehicle as a vehicle used by a physically disabled person.

**Wertel/Goral moved to approve Ordinance 2019-01, an ordinance creating section 289-5(M), Chapter 289, Vehicles and Traffic of the code of the Village of Denmark prohibiting standing, stopping or parking in parking spaces reserved for vehicles used by persons with physical disabilities. Motion carried.**

BOARD DISCUSSION/ACTION ON DEO'S VERHEYEN AND ESTANO'S  
RECOMMENDATION TO APPROVE ORDINANCE 2019-02, AN ORDINANCE CREATING  
SECTION 289-5(N), CHAPTER 289, VEHICLES AND TRAFFIC OF THE CODE OF THE  
VILLAGE OF DENMARK PROHIBITING ABANDONED MOTOR VEHICLE PARKING

Verheyen explained there is currently not an ordinance to allow enforcement of parking tickets to abandon vehicles.

**Selner/Goral moved to approve Ordinance 2019-02, an ordinance creating Section 289-5(N), Chapter 289, Vehicles and Traffic of the Code of the Village of Denmark prohibiting abandoned motor vehicle parking. Motion carried.**

BOARD DISCUSSION/ACTION ON RESOLUTION 14-2019 RESOLUTION – TOWN OF NEW  
DENMARK UTILITY MAINTENANCE AGREEMENT

Cooke explained this resolution is providing for the right to install and maintain underground water, sanitary sewer, and storm water utilities under Schleis Lane at the Village's sole discretion provided the roadway within the Town of New Denmark be returned to its prior condition or improved condition as soon as practicably possible should the utilities be abandoned by the Village.

**Wertel/Kralovetz moved to approve Resolution 14-2019 a resolution providing the right to install and maintain underground water, sanitary sewer, and storm water utilities under Schleis Lane at the Village's sole discretion provided the roadway within the Town of New Denmark be returned to its prior condition or improved condition as soon as practicably possible should the utilities be abandoned by the Village. Motion carried.**

BOARD DISCUSSION/ACTION ON ADVANCE DISPOSAL CONTRACT

President Mleziva shared that he and staff met with Advance Disposal, and Advance is possibly being bought out by Waste Management, they are losing money, and garbage pick-up is suffering. We have the option of going out for bid or staying with our current contract.

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Action on this item will be delayed until further information is received from Advance Disposal.

BOARD DISCUSSION/ACTION ON SOCIAL MEDIA POLICY

President Mleziva stated the policy provides guidelines and procedures to the Village in determining the proper utilization of social media.

**Bielinski/Goral moved to approve the Social Media Policy. Motion carried.**

BOARD DISCUSSION/ACTION ON ESTABLISHING A SALE PRICE FOR VILLAGE OWNED PROPERTY OFF OF COUNTY HIGHWAY KB

President Mleziva explained staff was unable to establish a sale price for Village owned property off County Highway KB until a Special Assessment Policy is approved, so this item will be addressed at a future Board meeting.

BOARD DISCUSSION/ACION ON RECOMMENDATION FROM SPECIAL ASSESSMENT WROKSHOP ON SPECIAL ASSESSMENTS

President Mleziva gave an update on the workshop that was held, and more information is needed from the engineers. Mleziva stated the Village Attorney also needs to be involved in setting a revised policy, and we should obtain policies from other municipalities as examples. This item will be acted on at a future Board meeting.

BOARD DISCUSSION/ACTION ON MEETING DATE FOR SEPTEMBER AS FIRST MONDAY LANDS ON LABOR DAY

**Selner/Bielinski moved to change the September meeting date from September 2<sup>nd</sup> to September 9<sup>th</sup>. Motion carried.**

ADJOURN

**Kralovetz/Bielinski moved to adjourn at 6:34 p.m. Motion carried.**

Minutes submitted by Sherri Konkol, Village Clerk