

May 6, 2019

**DENMARK VILLAGE BOARD  
MONDAY, MAY 6, 2019  
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Mleziva called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Susan Selner, Vince Wertel, Deb Kralovetz, Mary Jo Bielinski, Leah Goral, Gregory Mleziva, Paul Hargarten via Skype

Officials Present: Treasurer Kim Coogle, Director of Public Works Erika Sisel, Building Inspector Ralph Witte, DEO'S Nick Olmsted and Karisa Verheyen

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting, and explained the only opportunity for the public to speak at the meeting is if they are a pre-registered citizen to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

**Bill & Mary Ellen Kane, 451 Sunset Court**, here to address the Board regarding construction at 638 DePere Road

**Vicki Vogt, 5455 North Avenue**, here to address the Board regarding drainage at 5453 North Avenue.

AUDIT PRESENTATION BY CLIFTONLARSONALLEN LLP

Bryan Grunewald, CPA from CliftonLarsonAllen LLP explained that in January 2019 Schenck merged with CLA. Grunewald presented the audit report to the Village Board. Grunewald explained that the Village is in a much better financial condition than in 2014 and with amount of construction currently happening in the Village it is imperative that we continue to closely monitor our debt position.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

**Kralovetz/Bielinski moved to:**

May 6, 2019

- a. **Approve Village Board minutes and other Committee minutes of preceding meetings**
    - i. **Village Board Meeting, April 1, 2019**
    - ii. **Special Village Board Meeting April 11, 2019**
    - iii. **Amended minutes from February 4, 2019**
  - b. **Accept and place on file minutes from:**
    - i. **Plan Commission Meeting January 31, 2019**
    - ii. **Plan Commission Meeting March 25, 2019**
  - c. **Approval of license and miscellaneous permits**
- Motion carried.**

#### BOARD APPROVAL OF MONTHLY DISBURSEMENTS

**Wertel/Selner moved to approve the monthly disbursements as presented by Coogle. Motion carried.**

#### REPORT OF VILLAGE OFFICIALS

##### Verheyen

- Drug Take-Back on April 27 was a success. The Village collected 55 pounds of the total 2,018 pounds collected in Brown County
- Discussed community events that Village DEO's have had within the community in April

##### Olmsted

- Village-wide rummage sale was success - minimal issues to report

##### Witte

- An ADA ramp has been installed on DePere Road without a permit. Current ordinance does not allow encroachment and will need to be reviewed
- Worked with DEO Olmsted as to how to issue citations
- Zoning ordinance issues currently must go through the attorney, working through the process

##### Sisel

- N Wall project updates given – very positive feedback regarding DeGroot and their willingness to work with busses, residents etc.
- KB project updates given – many issues with people driving through road closed areas as well as people physically moving signs
- Although there has been significant rainfall, projects at this point are still on time

##### Coogle

- Gave an update on the in-house property tax collection, earned approximately \$1,200 on interest for December 2018 and January 2019 tax collections

##### Selner

May 6, 2019

- Selner & Kralovetz attended a trustee seminar sponsored by Davis|Kuelthau SC that was very beneficial and educational. Well worth the \$20 per person fee to attend

### **Mleziva**

- Comprehensive Plan Vision Session was held on April 17<sup>th</sup> with about 40-50 residents and staff attending. The number 1 concern of those present was the appearance as you drive through the Village

### **BOARD DISCUSSION/ACTION ON RESIDENT REQUEST FOR A THIRD DOG TO USE AS A THERAPY DOG**

Cindy Krueger, 191 Dworak here to ask what the procedures are to be able to have a 3<sup>rd</sup> dog which would be used for therapy. Krueger currently has 2 old, small dogs that for the most part do not leave the house and she would like to obtain a 3<sup>rd</sup> dog for walking therapy as recommended by her physician. Selner would like a medical recap of the benefits of the therapy dog with the understanding that should something happen to a non-therapy dog that we are not setting the precedence that 3 dogs would be allowed. Krueger will have to reappear in front of the Board to get approval.

### **BOARD DISCUSSION/ACTION ON CITIZEN AND VILLAGE TRUSTEE APPOINTMENTS TO VILLAGE COMMITTEES/BOARDS/COMMISSIONS**

**Selner/Bielinski moved to approve the Citizen and Village Trustee appointments to Village Committees/Boards/Commissions as presented. Motion carried.**

### **BOARD DISCUSSION/ACTION ON APPROVAL OF PAYMENT FOR HAGER ROAD REPAIRS**

Sisel was directed to come up with road repair options for Hager Road to buy time since road reconstruction and utility upgrades are scheduled for 2020. 3 options were given ranging in price from \$22,000 to \$138,000. The plan chosen was for Brown County to come in and scarify, lay 8 – 10” of gravel, add millings and additional pulverized millings as they become available.

**Selner/Bielinski moved to approve payment for repairs to Hager Road. Motion carried.**

### **BOARD DISCUSSION/ACTION NAMING THE ROUNDABOUT SOUTH LEG ROAD**

Mleziva stated we are at the point in construction that we must name the south leg of the roundabout. Since the Schultz family has been phenomenal to work with to say the least, it was suggested that we name the south leg after the Schultz family. Schultz Way and Schultz Lane were discussed. Hargarten added that a lane is used to describe a narrow passage of rural properties, whereas a way is used when memorializing an area which in this case is more fitting.

**Goral/Wertel moved to name the roundabout south leg road Schultz Way. Motion carried.**

May 6, 2019

BOARD DISCUSSION/ACTION OF 5-FOOT PROPERTY EXCHANGE FOR SIDEWALK EASEMENT

Mleziva/Sisel stated that the CSM for this had already been approved at a previous meeting, no action required.

BOARD DISCUSSION/ACTION ON SALE OF .239 ACRES TO KOTE INVESTMENTS, LLC

**Selner/Bielinski moved to approve the sale of .239 acres to KOTE Investments LLC. Motion carried.**

RESOLUTION 04-2019, A RESOLUTION OF SOLEMNIZING THE VILLAGE BOARD'S PROCEEDINGS BY ALLOWING FOR AN OPENING PRAYER AT EACH MEETING, FOR THE BENEFIT AND BLESSING OF THE VILLAGE BOARD

Mleziva explained that Clerk Sherri Konkol reached out to other municipalities for resolution samples and further changes and discussion need to take place prior to being presented to the board. Tabled for further discussion.

RESOLUTION 05-2019, A RESOLUTION APPROVING AND AUTHORIZING AN APPLICATION TO THE BOARD OF COMMISSIONERS OF PUBLIC LANDS, STATE OF WISCONSIN TO BORROW FUNDS AND LEVY TAXES FOR FINANCING THE COST OF PROPERTY ACQUISITIONS, RAZING AND ASBESTOS ABATEMENT FOR ECONOMIC DEVELOPMENT PURPOSES

Mleziva turned floor over to Coogle who explained the State Trust Fund Loan Program and reviewed the resolution requesting Board approval to lock in financing for 20 years at 4.5% for \$2,915,000.00 to finance the costs of property acquisitions, razing and asbestos abatement for economic development.

- No origination fees or prepayment penalties are charged
- Net interest earned by the Board of Commissioners of Public Lands is distributed to communities statewide for the funding of public school library materials, thus reducing local taxes for schools
- Annual payments are due March 15

**Wertel/Goral moved to approve Resolution 05-2019, a resolution approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin to borrow funds in the amount of \$2,915,000 and levy taxes needed for financing the costs incurred for property acquisitions, razing and asbestos abatement for economic development purposes. Motion carried.**

RESOLUTION 06-2019, A RESOLUTION APPROVING AND AUTHORIZING AN APPLICATION TO THE BOARD OF COMMISSIONERS OF PUBLIC LANDS, STATE OF WISCONSIN TO BORROW FUNDS AND LEVY TAXES FOR THE PURPOSE OF REFINANCING THE GENERAL OBLIGATION DEBT FIRST ISSUED ON MARCH 6, 2018 FOR CONSTRUCTION OF MUNICIPAL GARAGE

Coogle explained this is a second general obligation note with the State Trust Fund Loan program. She reviewed the resolution requesting Board approval to lock in financing for

May 6, 2019

18 years at 4.5% for \$910,000.00 to refinance the municipal garage debt. Same rules apply as stated in previous agenda item.

**Selner/Bielinski moved to approve Resolution 06-2019, a resolution approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin to borrow funds in the amount of \$910,000 and levy taxes needed for the purpose of refinancing the general obligation debt first issued on March 6, 2018 for construction of municipal garage. Motion carried.**

BOARD DISCUSSION/ACTION ON RESCINDING RESOLUTION NUMBER 03-2019, A RESOLUTION AUTHORIZING APPROVAL OF FINANCING FROM DENMARK STATE BANK

Cooke stated she received a call from Denmark State Bank, that while processing our application, they were received a warning that pursuant to Wisconsin Statute 67.12(12) the term of the negotiated 15-year loan exceed statutory limitations. Cooke discussed with auditors and contacted the State Trust Fund for further clarification. The State Trust Fund operates under Chapter 24 of the state statutes, therefore allowing a 20-year note. State legislation is being looked at to change, but at this point the term limit is 10 years unless municipal bonds are issued.

**Selner/Wertel moved to rescind resolution number 03-2019, a resolution authorizing approval of financing from Denmark State Bank. Motion carried.**

CONVENE INTO CLOSED SESSION

No closed session needed

ADJOURN

**Wertel/Kralovetz moved to adjourn at 6:10 p.m. Motion carried.**

Minutes submitted by Kim Cooke, Treasurer/Deputy Clerk