

February 4, 2019

**DENMARK VILLAGE BAORD
MONDAY, FEBRUARY 4, 2019
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Mleziva called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Susan Selner, Vince Wertel, Deb Kralovetz, Leah Goral, Paul Hargarten, Gregory Mleziva

Excused: Mary Jo Bielinski

Officials Present: Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, Building Inspector Ralph Witte, DEO's Nick Olmsted and Karisa Verheyen

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting, and explained the only opportunity for the public to speak at the meeting is if they are a pre-registered citizen to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

PRE-REGISTERED CITIZENS TO BE HEARD

Vicki Vogt, 5455 North Avenue, here to address the Board as a whole regarding drainage at 5453 North Wall Street.

Pam Schoen, 350 Johnston Street, here to address putting sidewalks on Hansen Street to make sure her opinion is against putting them in, along with most residents on Hansen Street. Also asked about parking during construction.

Mark Duckart, 220 Hansen Street, wanted to stress all residents on Hansen Street have the same opinion regarding sidewalks as Pam Schoen. They are all against putting them in.

President Mleziva encouraged the Hansen Street residents to be sure to attend the Public Hearing on the North Wall/Hansen Street construction on Monday, February 18, at 5:30 p.m. where there will be open dialogue.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH THE ITEM WILL BE REOMVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

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Selner/Wertel moved to:

- a. **Approve Village Board minutes January 7, 2019**
- b. **Approve licenses and miscellaneous permits.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

**Wertel/Kralovetz moved to approve the monthly disbursements as presented.
Motion carried.**

REPORT OF VILLAGE OFFICIALS

Witte

- Working with Sisel on the annexation process for ND-595
- Working with Attorney Bartels on Parking Lot Paving enforcement
- Met with Raven's Ridge Apartments regarding their development, there will be a flood study done on the property where the development is planned. Raven's Ridge is working on this with the County, DNR and developer
- DeGrand project is under way, plans were received and will go to the Planning Commission for site plan review soon

Olmsted

- Summarized the monthly report
- Would like to update parking tickets, and make some changes to the Vehicles and Traffic Ordinance 289-5
- Would also like to update the fines on parking tickets to make more consistent with surrounding municipalities

Sisel

- Routine maintenance
- Working with engineers on final coordination of road construction projects

President Mleziva would like to give special recognition to the Public Works Department, as they are down one employee, and doing a phenomenal job with just 2 staff members.

Cooke

- Tax collection is wrapping up
- Next set of other taxing jurisdiction checks will be issued by February 20
- Working with Rural Development again, now that the government is back open for business, and aggressively proceeding with the application that was started in October to being the process for funding
- Auditors will be in house February 18 for 2018 audit

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Konkol

- Nothing to report

BOARD DISCUSSION/ACTION ON MEETING MINUTES POLICY CREATED BY THE VILLAGE ATTORNEY

A discussion was had regarding the minutes policy, and the Board felt that number 2 on the policy should read: The Village Clerk”/Deputy Clerk” shall attend each Board meeting and take minutes of the meeting. If the Village Clerk”/Deputy Clerk” is unavailable, the Board shall temporarily designate another official as the person responsible for taking minutes.

Selner/Goral moved to approve the meeting minutes policy created by the Village Attorney with one change, number 2 should read: The Village Clerk”/Deputy Clerk” shall attend each Board meeting and take minutes of the meeting. If the Village Clerk”/Deputy Clerk” is unavailable, the Board shall temporarily designate another official as the person responsible for taking minutes. Motion carried.

BOARD DISCUSSION/ACTION ON RESOLUTION 02-2019 A RESOLUTION ESTABLISHING CITIZEN PARTICIPATION PLAN PROCEDURES FOR COMPREHENSIVE PLAN UPDATE

Wertel/Goral moved to approve Resolution 02-2019 a resolution establishing citizen participation plan procedures for Comprehensive Plan update. Motion carried.

CLOSED SESSION

Wertel/Kalovetz moved to convene into closed session pursuant to Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session. Selner – aye, Wertel – aye, Kralovetz – aye, Goral – aye, Hargarten – aye, Mleziva – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION.

Wertel/Hargarten moved to approve the sale of Village property, part of parcel VD-97-35 (.239 acres) to KOTE Investments, LLC for the sum of \$2,526.52. Motion carried.

Selner/Goral moved to pay outstanding invoice to the Brown County Public Works Department. Motion carried.

ADJOURN

Wertel/Kralovetz moved to adjourn at 7:09 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk