

**DENMARK VILLAGE BOARD
MONDAY, DECEMBER 3, 2018
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Mleziva called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Susan Selner, Vince Wertel, Deb Kralovetz, Mary Jo Bielinski, Leah Goral, Paul Hergarten, Gregory Mleziva

Officials Present: Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, Building Inspector Ralph Witte, DEO'S Dan Delebreaux and Nick Olmsted

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Mleziva started the meeting stating this would be DEO Delebreaux's last official Board meeting. Delebreaux is going to work in the patrol division for Brown County. Mleziva thanked Delebreaux for sticking with the Village during the SRO transition, and putting in many hours working on the recodification. Trustee Selner echoed Mleziva's comments regarding the recodification. President also shared DEO interviews were done on November 28, and the Village will be welcoming Karisa Verheyen as our new Police Officer in the Village.

President Mleziva welcomed all present. He recapped the rules of an open meeting, and explained the only opportunity for the public to speak at the meeting is if they are a pre-registered citizen to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA. ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

Wertel/Kralovetz moved to:

- a. Approve Village Board minutes November 5, 2018
Approve Special Village Board minutes November 19, 2018**
 - b. Approval of license and miscellaneous permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

**Selner/Bielinski moved to approve the monthly disbursements as presented.
Motion carried.**

REPORT OF VILLAGE OFFICIALS

Delebreau

- November was a typical month
- Reminder the overnight parking ban started on November 1, 2018 no parking on Village Streets from 2:00 a.m. to 6:00 a.m. through March 31, 2019
- With Christmas approaching, watch for thefts of packages from doorways
- Winter driving reminder, slow down, give yourself more time, (bridges, overpasses/ramps ice first)
- Make sure you take the time to clean your windshield before driving
- There were 2 domestic disturbances in the Village in November resulting in 2 arrests

Olmsted

- One if the domestic disturbances Delebreau mentioned happened when Olmsted was working. It was a physical disturbance. The suspect was unstable, has a history of drug abuse and has a long criminal history
- Additional law enforcement was called, as the suspect's roommate stated he had a gun, and the only access to the building was a narrow stairway. The Brown County Sheriff's Office does not take any chances
- The gun ended up being a pellet gun
- The suspect was taken into custody without any major incident, and is in jail with a \$10,000 bond
- Will be working with landlords to educate on background checking when potentially considering renting to a new tenant
- Would like to keep open lines of communication between property owners and law enforcement
- Will do better follow-up to the Board in the future

Witte

- Not much to report
- Things are slowing down with permitting
- Now will be able to do other things that need to be done

Sisel

- KB demo project still has a few items that need to be taken care of, i.e. there is a flag pole that needs to come out, and a garage that is being moved that hasn't been picked up yet. Final completion date is December 15, 2018
- There will be a public information meeting for North Wall Street, Hansen Street, (at 5:30 p.m.) and the south leg of the KB roundabout (at 6:00 p.m.) on Monday, December 17th.

- The bid will go out for these projects in January with bid opening on February 8, 2019
- A public hearing will be held on February 18 2019 at 5:30
- A question was asked as to why Hansen Street was added to the North Wall Street project. **Sisel stated there were 4 water breaks within 10 months this year on Hansen Street**

Cooke

- Nothing to report

Konkol

- Reminded board members that will be up for election candidacy or non-candidacy papers are available, and signatures can be collected any time after December 1, 2019. Candidacy papers are due back in the Clerk's office by 5:00 on Wednesday, January 2, 2019

President Mleziva

- Shared with the board some of the staff meetings that were held:
 - There has been some dialogue with a residential developer
 - Communication continues regarding the hotel feasibility study

BOARD DISCUSSION ON RESOLUTION 10-2018, A PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS (NORTH WALL STREET/HANSEN STREET)

Sisel explained this is a preliminary resolution to levy special assessments upon residents with defective private water laterals and private sewer laterals. If the lateral on the homeowners side is in need of replacement the homeowner has the option to hire their own contractor or use the Village's contractor and be special assessed on their property taxes. **Wertel/Goral moved to approve Resolution 10-2018, a preliminary resolution declaring intent to levy special assessments (North Wall Street/Hansen Street). Motion carried.**

BOARD DISCUSSION/ACTION ON RESOLUTION 11-2018, A PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS (SOUTH LEG EAST EXTENSION)

Sisel stated this is similar to Resolution 10-2018, but gives the Board choices on how they want to assess. This resolution gets the ball rolling and gives options as to what the Board wants to assess to the property owners. **Wertel/Goral moved to approve Resolution 11-2018, a preliminary resolution declaring intent to levy special assessments (south leg east extension). Motion carried.**

BOARD DISCUSSION/ACTION ON 2019 CONTRACT WITH THE DENMARK FIRE DEPARTMENT

Bielinski/Kralovetz moved to approve the 2019 contract with the Denmark Fire Department. Motion carried.

BOARD DISCUSSION/ACTION ON COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VILLAGEOF DENMARK AND GENERAL TEAMSTERS UNION LOCAL 662 PUBLIC WORKS AND UTILITY EMPLOYEES

Wertel/Selner moved to approve the Collective Bargaining Agreement between the Village of Denmark and General Teamsters Union Local 662 Public Works and Utility Employees.

BOARD DISCUSSION/ACTION ON SIDEWALK INSTALLTION FOR FUTURE PROJECTS

Sisel quoted Ordinance 260 Streets and Sidewalks 206.B(1) Board may order. The Village Board may determine that sidewalks or curb and gutter may be constructed, laid, rebuilt, or repaired along or upon any public street, right-of-way or highway within the Village. The Village Board may determine or change the width or grade of any street or sidewalk. It may also choose to waive this requirement if it determines it is in the best interest of the general public. **Hargarten/Kralovetz moved to include sidewalks on both sides of the street on design plans on all future projects. Motion carried.**

BOARD DISCUSSION/ACTION ON ENFORCEMENT OF PARKING LOT PAVING

Witte stated parking lot paving is a part of the ordinances, and is a painful and controversial topic, and asked shall we enforce it?

DISCUSSION

- New developments have to pave
- Witte asked if the board would like to have the Plan Commission look at it and recommend how to proceed
- Will new developments be questioning why they have to have their lot paved, when other businesses do not
- It is an ordinance
- Is this something we push to committee to get a process in place

After discussion the Board directed Witte to gather more information regarding enforcement and best practice to present at our next meeting for action. Witte will consult with attorney Bartels.

CSM CREATING A TEMPORARY 65' RADIUS TURNAROUND AT THE END OF DIAMOND RIDGE CIRCLE, FOR CHARLES KRAMER TO BE USED BY THE VILLAGE FOR ROAD PURPOSES UNTIL SUCH TIME THAT THE VILLAGE REQUIRES THE EXTENSION OF DIAMOND RIDGE CIRCLE

Selner/Wertel moved to deny the CSM creating a temporary 65' radius turnaround at the end of Diamond Ridge Circle, for Charles Kramer to be used by the Village for road purposes until such time that the Village requires the extension of Diamond Ridge Circle. Motion carried.

BOARD DISCUSSION/ACTION ON POSSIBLE AMENDMENTS TO VILLAGE BOARD MINUTES DATED SEPTEMBER 10, 2018

President Mleziva stated the minutes were brought in by Andrew Vogt with suggested changes, and all Board members should have a copy in front of them. The Board will go through each suggested change and take action as needed. All changes are

- On page 1 (one) under Pre-registered citizens to be heard first paragraph "**Vicki Vogt**", acceptable modification "Selner went to Vogt's residence to observe what was going on and to take a look at the water in the basement" **change basement to side yard**, and replace "Vogt had to replace her furnace at her own expense which was installed in 2006" to "**The tag on furnace is dated 2006, indicating date of install and building of house, no issues of water in basement until building began at 5453 North Avenue**")
- On page 2 in the sixth paragraph, change "has \$48,000 in damages" to "**estimates \$4,800** in damages" and leave the rest of paragraph six as is.

Selner/Kralovetz moved to approve the amendments as listed above. Motion carried.

BOARD DISCUSSION/ACTION ON A LETTER RECEIVED FROM ADVANCE DISPOSAL TO RECEIVE IN WRITING FROM THE VILLAGE PERMISSION TO CONTINUE TO SERVICE KELLNER STREET A ONE-WAY STREET, GOING AGAINST THE FLOW OF TRAFFIC

Delebreau stated people violate on Kellner Street on a daily basis going the wrong way on a one-way street. Delebreau also stated giving permission to violate would be a liability to the Village. A suggestion was made to make Kellner Street a two way street. President Mleziva stated a good time to take a look at making it a two way street is while doing the Comprehensive Plan.

Wertel/Bielinski moved to not give Advance Disposal in writing from the Village, permission to continue to service Kellner Street, a one-way street, going against the flow of traffic. Motion carried.

BOARD DISCUSSION/ACTION ON POSSIBLE ADOPTION OF AN ORDINANCE TO ELIMINATE FEEDING OF WILD ANIMALS

Trustee Selner wanted this item on the agenda and asked for DEO Delebreau and Konkol to do some research to see what kind of ordinances other municipalities have on this. Delebreau was able to find an ordinance, and Konkol did a draft of an ordinance for the Village. Selner would like to see this draft ordinance adopted as there are safety issues when non-domesticated animals are fed. We have woodchucks and deer going through the Village, and this causes safety issues. DEO Olmsted feels we can incorporate something in the current animal's ordinance. No action was taken on this item.

CLOSED SESSION

Selner/Bielinski moved to convene into closed session pursuant to Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session. Selner – aye, Wertel – aye, Kralovetz – aye, Bielinski – aye, Goral – aye, Hargarten – aye, Mleziva – aye.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION.

No action taken.

Minutes submitted by Sherri Konkol, Village Clerk