

**DENMARK VILLAGE BOARD  
MONDAY, NOVEMBER 5, 2018  
4:00 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Mleziva called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Susan Selner, Vince Wertel, Leah Goral, Mary Jo Bielinski Deb Kralovetz, Paul Hargarten, Gregory Mleziva

Officials Present: Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, Building Inspector Ralph Witte, DEO Dan Delebreau and Attorney Mark Bartels

President Mleziva started the meeting by sending out congratulations to Leah Kralovetz for taking first place in the state for Cross Country. Leah will be attending the University of Iowa next year.

CLOSED SESSION

**Selner/Bielinski moved to convene into closed session pursuant to Wis. Statute 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved.**

and

**Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as it relates to economic development whenever competitive bargaining reasons require a closed session.**

RECONVENE INTO OPEN SESSION UNDER WIS. STATUE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION.

No action taken.

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting, and explained the only opportunity for the public to speak at the meeting is if they are a pre-registered citizen to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

Andrew Vogt, 820 Woodrow Street is here to follow up on run-off issue at 5453 North Avenue. Vogt stated there is still an issue here and is hoping that occupancy be withheld until something is done.

Jonathan Vogt, 405 Carlsburg Court, also here to follow up on the run-off issue at 5453 North Avenue. Vogt stated there has been no follow up from the Village, and as of last Friday nothing has been done. As a taxpayer, Vogt stated he does not want to see the Village on the hook for the run-off issue. Vogt asked what the next step is, and who he needs to talk to. Vogt has had some dialogue with Village Staff, but there is not much communication, and the family feels like they are on their own. Vogt would like some type of follow up and more communication with the Village.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

**Selner/Bielinski moved to:**

- a. Approve Village Board minutes October 1, 2018  
Approve Special Village Board minutes September 14, 2018**
  - b. Accept and place on file minutes from:  
Sex Offender Residency Board of Appeals Meeting, February 23, 2017**
  - c. Approval of license and miscellaneous permits**
- Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

**Wertel/Bielinski moved to approve the monthly disbursements as presented.  
Motion carried.**

REPORT OF VILLAGE OFFICIALS

Delebreau

- DEO Olmsted assisted the Drug Task Force with the arrest of 2 people
- There were 54.6 pounds of drugs turned in at the drug take back
- Halloween was uneventful with Trick or Treating
- ALICE training and a lockdown drill were done at the schools
- Reminder the overnight parking ban went into effect on November 1
- DEO Olmsted sat in on a Sex Offender Hearing, and as a result of that hearing met with the Appeals Board to update the Residency Appeals form, and to offer some additional information to share with the board. Olmsted also put together an informational binder for the Board to have available before hearings
- DEO Olmsted also created Village of Denmark Police Facebook page

**Witte**

- Has been off for two weeks. Working on a spreadsheet of parking lots that need to be paved, and should have a letter ready to go out to all those that need paving.

**Sisel**

- KB project is going smoothly
- Leaf pick up will be extended until Monday, November 12

**Cookle**

- Property tax collection will take place in house again this year

**Konkol**

- It is Election Day tomorrow, remember to get out and vote
- The Village had 106 early voters

**President Mleziva**

- Shared with the Board DEO Delebreau will be leaving the Village as of December 31, 2018
- Interviews will be held for the position that will be vacated on Wednesday, November 28, 2018 at 9:00 at the Sheriff's Office
- Mleziva stated he will be in on the interviews, and anyone on the Police Committee, or on the Board that wants to be present at the interviews is welcome

**CHRIS DELARWELLE HERE REPRESENTING DENMARK YOUTH BASEBALL AND SOFTBALL TO UPDATE THE BOARD ON TOURNAMENT DATES AND WHEN THE CLUB WILL BE USING DENMARK MEMORIAL PARK**

Delarwelle stated he is the new President of Denmark Youth Baseball taking over for Wes Locklear, and Todd O'Brien is the President of Denmark Youth Softball. Delarwelle is the head of the tournament committee, and wanted to notify the Village ahead of time tournament dates for the spring/summer, and ask about getting a license to sell beer. Delarwelle also shared the DYBS organization has created a new committee of 6 members that oversees all spending. Any purchase that exceeds \$100 has to get committee approval.

**BOARD DISCUSSION/ACTION ON APPROVAL OF ORDINANCE 2018-07, AN AMENDMENT TO CHAPTER 213 PEACE AND GOOD ORDER §231-19 PURCHASE OR POSSESSION OF CIGARETTES, TOBACCO PRODUCTS BY MINORS. AMENDMENT IS ADDITION OF NICOTINE PRODUCTS TO THIS SECTION**

Delebreau explained the addition of nicotine products to this ordinance will include vapes, which are very popular among high school students.

**Selner/Wertel moved to approve the adoption of Ordinance 2018-07, and amendment to Chapter 213 Peace and Good Order § 231-19 Purchase or Possession of Cigarettes, Tobacco Products by Minors. Amendment is to add Nicotine Products to this section. Motion carried.**

BOARD DISCUSSION/ACTION ON APPROVAL OF ORDINANCE 2018-08, AN AMENDMENT TO CHAPTER 14 COURT, MUNICIPAL §14-5 GOVERNING PROVISIONS. AMENDMENT IS TO ADD SUB LETTER D. CONTEMPT OF COURT

Delebrea explained this was another ordinance that was overlooked when doing the recodification that should be included in the code so if someone is disrespectful to the Judge he can dismiss that person from the courtroom.

**Wertel/Kralovetz moved to approve the adoption of Ordinance 2018-08, an amendment to Chapter 14 Court, Municipal §14-5 Governing Provisions. Amendment is to add sub letter D. Contempt of Court. Motion carried.**

BOARD DISCUSSION/ACTION ON APPROVAL OF ELECTION INSPECTORS FOR 2019

**Wertel/Bielinski moved to approve the Election Inspectors for 2019. Motion carried.**

BOARD DISCUSSION/ACTION ON APPROVAL OF UPDATED SEX OFFENDER RESIDENCE APPEAL FORM

Delebrea explained DEO Olmsted worked with the Sex Offender Appeal Board to update the Sex Offender Residence Appeal Form which is uniform to all surrounding municipalities now. DEO Olmsted also created an informational packet for each Appeal Board member to be presented at the time a resident is appealing.

**Bielinski/Goral moved to approve the updated sex offender residence appeal form. Motion carried.**

BOARD DISCUSSION/ACTION ON THE PLAN COMMISSION'S RECOMMENDATION TO APPROVE THE VARIANCE REQUEST FOR ASSOCIATES INSURANCE AGENCY, LOCATED AT 101 BOHEMIA DRIVE (VD-97-33) TO DECREASE SIZE OF PARKING SPACES AND REDUCE THE SETBACK FOR PARKING LOT TO BE CLOSER TO THE PROPERTY LINE

Witte explained the request went through the site plan approval process, and there are really no significant changes. Associates Insurance will be putting in new asphalt, there will be no parking in the right-of-way, the parking lot will be closer to the property lines within three (3) feet, and parking spaces will be 9 feet instead of 10 feet with one (1) handicap stall. There will be two (2) spaces for visitors, and the rest of the parking lot is for staff.

**Wertel/Kralovetz moved to accept the Plan Commission's recommendation to approve the variance request for Associates Insurance Agency, located at 101 Bohemia Drive (VD-97-33) to decrease size of parking spaces and reduce the setback for parking lot to be closer to the property line. Motion carried.**

BOARD DISCUSSION/ACTION ON APPROVAL OF MULTI-YEAR (POLICE SERVICE YEARS 2019-2021) CONTRACT WITH BROWN COUNTY SHERIFF'S OFFICE

**Wertel/Selner moved to approve the multi-year (Police Service years 2019-2021) contract with Brown County Sheriff's Office. Motion carried.**

BOARD DISCUSSION/ACTION ON PROPOSED BUDGET AMENDMENTS

**Wertel/Bielinski moved to approve the proposed budget amendments. Motion carried.**

BOARD DISCUSSION/ACTION OF HOTEL R&D, LLC AGREEMENT FOR HOTEL FEASIBILITY STUDY

President Mleziva stated Hotel R&D, LLC was recommended by our engineers. Cookle called several references, and received very positive feedback. Mleziva shared:

- Hotel H&D will be reaching out to nationally recognized hotel chains.
- There will be 2 phases to the feasibility study.
- There is a little over 8 acres on the Bohemia Property owned by the Village, and the hotel would require 2 acres.

**Bielinski/Hargarten moved to approve the agreement with Hotel R&D, LLC for a hotel feasibility study. Motion carried.**

Minutes submitted by Sherri Konkol, Village Clerk