

**DENMARK VILLAGE BOARD MEETING  
MONDAY, DECEMBER 4, 2017  
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Mleziva called the meeting to order at 4:00 p.m. at the Village Hall, 118 East Main Street Denmark, WI 54208

**PLEDGE OF ALLEGIANCE**

ROLL CALL

Present: Susan Selner, Milton Bielinski, Vince Wertel, Mary Jo Bielinski, Paul Hargarten, Alan Schilke, Gregory Mleziva

Officials Present: Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, Building Inspector Ralph Witte, Mick Magalski and Amy Vaclavik, McMahon Engineers

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting, and explained the only opportunity for the public to speak at the meeting is if they are a pre-registered citizen to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

PRE-REGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSIN OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT.

**Selner/M.J. Bielinski moved to approve the consent agenda as presented. Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

**M.J. Bielinski/M. Bielinski moved to approve the monthly disbursements as presented. Motion carried.**

REPORT OF VILLAGE OFFICIALS

Delebreau

- Officer Dzekute is very active at the schools

Witte

- Working on the Zoning Ordinance
- The B2 and B3 zoning needs clarification on the sign regulations

Sisel

- Public Works garage started
- The fence in Memorial Park has been taken down
- The batting cages were moved to the Boy Scouts area
- Working on the Right-of-Way permit for the NEW Organics pipeline

Cooke

- Light pole on Red Clover (between lots 112 & 113) will be moved to where it originally was planned to be placed (between lots 94 & 95 on Fox Path Trail) as light pole is not lighting the Fox Path/Red Clover intersection as hoped. The cost to move the light pole is less than \$500. Once the contract is signed with WPS, the pole will be moved.

Konkol

- General Code draft review due back February 1, 2018

Mleziva

- There is a public information meeting on Wednesday, December 13 from 5:30 to 6:30 p.m. for the proposed reconstruction design of North Wall Street
- The January meeting will be held on January 8, as the first Monday lands on a holiday
- We will no longer schedule a second meeting each month, and will call special meetings if needed

#### BOARD DISCUSSION/ACTION ON NORTH WALL STREET RECONSTRUCTION

President Mleziva turned the floor over to Mick Magalski, Engineer McMahon Associates.

Magalski explained the design of North Wall is in its very early stages. There are a number of options that the Village could go with when reconstructing the road. Magalski presented the board with some possible options, and will meet with Brown County next week.

There will be a Public Information Meeting held on Wednesday, December 13, 2017 at the Village Hall from 5:30 p.m. – 6:30 p.m. at which time the Village Board will receive public comment on the proposed reconstruction design of North Wall Street.

BOARD DISCUSSION/ACTION OF RESOLUTION 09-2017 RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$268,185 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2017, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO, AND APPROVAL OF RELATED \$383,122 FINANCIAL ASSISTANCE AGREEMENT

Cooke explained the resolution is needed for the Clean Water Fund Loan. Amy Vaclavik was here to answer any questions the Board had regarding the financing.

**Selner/Wertel moved to approve Resolution 09-2017 RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$268,185 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2017, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO, AND APPROVAL OF RELATED \$373,122 FINANCIAL ASSISTANCE AGREEMENT. Motion carried.**

BOARD DISCUSSION/POSSIBLE ACTION ON THE PLANNING COMMISSION'S RECOMMENDATION ON DENMARK SCHOOL DISTRICT EXPANSION OF SOCCER FIELD PARKING LOCATED AT VD-ND577-1

Witte gave an update on the additional parking lot for the soccer fields. There will be no lighting. The only issue is with drainage because the lot slopes 10 feet, and the school has no problem working with the Village to get a Sheet Flow Plan.

**M. Bielinski/M.J. Bielinski moved to approve the Planning Commission's recommendation on Denmark School District expansion of soccer fields parking located at VD-ND577-1 with the contingency of providing the Village with a Sheet Flow Plan. Motion carried.**

BOARD DISCUSSION/POSSIBLE ACTION ON THE AMENDMENT TO THE MUNICIPAL COURT ORDINANCE

President Mleziva shared with the Board that he met with Attorney Bouressa, Judge Brady, and Konkol to present the amended ordinance and court procedures to Judge Brady. Judge Brady agreed with all the changes and procedures presented by Attorney Bouressa.

Discussion:

The ordinance states under B(1) the Municipal Judge shall be elected at large at the spring election held in odd numbered for a term of (2) years. *Should be even numbered years.*

**Selner/Wertel moved to approve the amendment to the Municipal Court Ordinance with the correction made that the municipal judge is elected at large in the spring election held in the even numbered years.**

Discussion:

- In the future could we consider a judge that has a law degree?
- Standards need to be met.
- This is no different than the Police Department.
- Knowing you have someone with a legal background gives the Village more reassurance that we are handling situations properly.

Mleziva stated the Village has done their due diligence and as it stands now, will continue the current system with the possibilities of either expanding our court system or pair up with other municipalities.

**Motion carried.**

BOARD DISCUSSION/POSSIBLE ACTION ON MUNICIPAL COURT CLERK JOB DESCRIPTION

**Wertel/M.J. Bielinski moved to approve the Municipal Court Clerk job description with the grammar changed in paragraph 3 from “the clerk shall perform her duties” to his/her duties. Motion carried.**

BOARD CONSIDERATION/APPROVAL OF OPENING TAX COLLECTION MONEY MARKET CHECKING ACCOUNT AND CAPITAL OUTLAY SAVINGS ACCOUNT AT LOCAL BANK

Cooke explained the Money Market account would be an account specifically for capital outlay, such as road repairs and saving for a new police squad car.

**M. Bielinski/Wertel moved to approve the opening of a Tax Collection money market checking account and a Capital Outlay savings account at a local bank. Motion carried.**

BOARD CONSIDERATION/APPROVAL OF TREASURY BOND FOR TAX DISTRIBUTION AS REQUIRED UNDER 2017 WISCONSIN ACT 52, WIS.STATUTE 70.67(1) OR APPROVAL OF ORDINANCE 2017-06 ORDINANCE PROVIDING FOR A SUBSTITUTION FOR A TREASURERS BOND

Cooke explained there was an ACT to amend 70.67(1) of the state statutes; relating to the municipal treasurer’s bond for tax distribution. The new Wisconsin Act 52 now requires municipal treasurers to be bonded for no less than the amount of state and county taxes apportioned to it. Cooke stated it would cost approximately \$500 per year for her bonding.

**Schilke/M.J. Bielinski moved to approve the Treasury Bond for tax distribution as required under 2017 Wisconsin Act 52. Motion carried.**

BOARD CONSIDERATION/APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN VILLAGE OF DENMARK AND GENERAL TEAMSTERS UNION LOCAL 662 PUBLIC WORKS AND UTILITY EMPLOYEES

Cooke explained the Union requires an agreement to be signed annually for Public Works and Utility employees.

**Wertel/M.J. Bielinski moved to approve the Collective Bargaining Agreement between Village of Denmark and General Teamsters Union Local 662 Public Works and Utility Employees. Motion carried.**

ADJOURN

**Schilke/M.J. Schilke moved to adjourn at 6:02 p.m. Motion carried.**