

**DENMARK VILLAGE BOARD MEETING
MONDAY, NOVEMBER 13, 2017
5:00 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER

President Mleziva called the meeting to order at 5:10 p.m. (due to the Public Hearing running longer the meeting started 10 minutes late) at the Village Hall, 118 East Main Street, Denmark, WI 54208

ROLL CALL

Present: Susan Selner, Vince Wertel, Milton Bielinski, Mary Jo Bielinski, Paul Hargarten, Alan Schilke, Gregory Mleziva

Officials Present: Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, Building Inspector Ralph Witte, Mick Magalski and Matt Greely, McMahon Engineers

REMARKS/COMMENTS FROM THE VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a pre-registered citizen to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

REPORT OF VILLAGE OFFICIALS

Sisel

- Scoreboards were removed at the upper and lower diamonds today.
- New scoreboards will be installed tomorrow.
- Meeting tomorrow with New Organic regarding the pipeline.

Witte

- Going through the draft of the Code Book that is back from General Code.
- Working on Zoning Code.
- Working on Zoning Map.

Coogle

- Explained the tax collection process
 - * Working with the bank to get a deposit scanner set up so checks can be scanned to the bank and deposited daily.
 - * Refund checks for overpayments on escrow accounts will not be issued immediately, weekly will be more realistic as checks need to be signed by Village President, Clerk and Treasurer.
 - * Village Hall will be the collection location for Denmark residents only.
 - * Denmark State Bank will no longer be a collection site for tax collection.

President Mleziva added the Village Hall will be listed with address on the tax bills for a pay location for the Village of Denmark residents.

Konkol

- Received a draft of the recodification from General code.
- Staff is going through the draft.
- Encourages Board members to review the draft.

UPDATE OF SITE PLAN REVIEW PROCESS BY MC MAHON ENGINEERS

Mick Magalski and Matt Greely, McMahon Engineers were here to explain the site plan review process. Magalski stated it is basically what staff will review and what the engineers will do. We are working with staff, to develop a site plan review and are very close to finishing a final document. He explained the engineers are following the checklist that will be on the site plan review that is being created.

President Mleziva explained McMahon not only works with the Village, but they work with contractors as well, and when he heard they were working with New Organic and the Village, he asked about it being a conflict of interest. Mleziva wants to make sure the engineers are operating in the Village's best interest, as there is a trust factor. The Village has had bad relationships with engineering firms in the past.

Greely stated it is up to the Village if the engineers were to step aside to do a review for another company. The engineers have a methodical process, it is not political. They do the review based on the criteria the Village had set forth. Greely said he feels there is no conflict of interest and stated McMahon is in the relationship for the long haul.

BOARD DISCUSSION/POSSIBLE ACTION ON WELLHEAD PROTECTION PLAN AND WELLHEAD PROTECTION ORDINANCE ADOPTION

Sisel explained the plan and ordinance are to protect our water in the future. With this plan, our area, our soils and our ground water are protected. There are 2 (two) wells permitted in the Village.

Selner/Wertel moved to approve the Wellhead Protection Plan and adopt the Wellhead Protection Ordinance. Motion carried.

BOARD DISCUSSION/POSSIBLE ACTION ON THE PLANNING COMMISSION'S RECOMMENDATION ON THE CONDITIONAL USE PERMIT FOR UNITED COOPERATIVE LOCATED AT 217 NORTH WALL STREET (VD-91-20)

Joe Berghuis of United Cooperative presented the changes made to the site plan with the Conditional Uses:

- Eliminated the ingress on North Wall Street.
- The fence was moved in 10 feet from the property line for room to plant Black Hills Spruce trees around the fence.
- There are 15 other locations in the area that have a feed mill located in the middle of a town or village.

Discussion

- Would it be possible to make a 4 foot berm and put the fence on top of it?

- Will the elevation of the parking lot be even with the property at the corner of North Wall and Pine Streets? **Yes.**
- What will be stored on the parking lot? **Spreaders and sprayers, pull behinds, water wagons that are around 6 feet high.**
- Will there be large industrial tractors? **There are 4 spreaders and 2 fertilizers.** It was suggested these large industrial tractors are parked toward the back of the lot where it is lower.
- How many pieces of equipment will be parked there? **At this time it is not known.**
- Will the lot have a blacktop surface? **Yes.**
- Will there be beeping back up sounds coming from the trucks? **Not from the parking lot area. There will be no traffic in the parking lot at night. Beeping back up sounds are not on all trucks. It depends on the size of the truck.**
- Will you be using the parking lot basically for storage after the spring planting season? **Yes.**
- How does the parking lot impact noise and current problems? **It will not increase noise at all. Noise will not change. It will be no different than 2-3 years ago.**
- The fence you put up on the property is all caved in and falling down. **We will straighten the stakes so the fence tightens and stands up.**

Berghuis stated there is no intent to put any lighting in the parking lot. The stakes on the current fencing can be straightened to bring the fence back up.

M. Bielinski/Hargarten moved to approve the presentation of plans to be used as the Conditional Use Permit for United Cooperative located at 217 North Wall Street (VD-91-20) as recommended by the Planning Commission.

Discussion:

- Would it be better to use an Arbor Vitae tree instead of the spruce because they grow together better? **The engineer that created the site plan recommended the Black Hills Spruce, so that is what will be used.**
- What color will the fence be? **A neutral tan color.**
- Some of the residents asked if the fence color could be white. **Berghuis stated they would work with residents, and if that is what they want the business can accommodate.**

Motion carried.

BOARD DISCUSSION/POSSIBLE ACTION ON APPROVAL OF 2018 ELECTION WORKERS

M.J. Bielinski/Wertel moved to approve election workers for 2018. Motion carried.

SET MEETING DATE AND TIME FOR JANUARY 2018

President Mleziva stated due to New Year's Day landing on the first Monday of January, we need to change our date for the meeting.

The meeting for January will be held on Monday, January 8, 2018 at 4:30 p.m.

CLOSED SESSION

Schilke/M. Bielinski moved to convene into closed session pursuant to Wis. Statutes Section 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote: Susan Selner – aye, Vince Wertel – aye, Milton Bielinski – aye, Mary Jo Bielinski – aye, Paul Hergarten – aye, Alan Schilke – aye, Gregory Mleziva - aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Wertel/Selner moved to reconvene into open session under WIS. Statute 19.85(1)(e) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Schilke/M.J. Bielinski moved to adjourn at 7:19 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk