

**DENMARK VILLAGE BOARD MEETING
MONDAY, JULY 10, 2017
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

President Mleziva called the meeting to order at 4:30 p.m. at the Village Hall, 118 East Main Street, Denmark, WI 54208

Present: Susan Selner, Vince Wertel, Milton Bielinski, Mary Jo Bielinski, Paul Hergarten, Alan Schilke, Gregory Mleziva

OFFICIALS/STAFF PRESENT

Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, Building Inspector Ralph Witte

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and explained the only opportunity for the public to speak at the meeting is if they are a pre-registered citizen to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

Wertel/M. J. Bielinski moved to approve the consent agenda as presented. Motion carried.

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Selner/Wertel moved to approve the monthly disbursements as presented. Motion carried.

PRESENTATION BY CAPTAIN SANDBERG, BROWN COUNTY SHERIFF'S OFFICE, UPDATE ON STATE REPORTING MANDATES

Captain Dan Sandberg shared 2 (two) specific topics with residents and the Board.

- 1) Requirements for reports and statements of evidence collection need to be really detailed. Squad cameras are invaluable, but create more work for the officers. Having cameras in the squads increases what the District Attorney's office is demanding. In the past, an OWI stop would take around 1 ½ - 2 hours. Having squad cameras has doubled the time for an OWI, as the officer now has to do not

only a written report, but also has to view the entire video, so they do not miss anything that might pertain to the case. The officers are also required to burn 2 copies of the disc and send them to the DA's office. Sandberg also stated that interviews and interrogations have by far better reports.

- 2) Ambushes have increased in police officers. Sandberg shared that 1,500 officers are assaulted yearly. The Sheriff's Office insists that officers are working on computers in a safe place while writing reports. Safety is their number one concern. Sandberg gets as least 1 report each month that an officer was attacked (bit or punched). He stated that domestic calls and traffic stops are the most dangerous calls for police officers. Sandberg stated the officers are told to write their reports in the office, or a safe place, and not to do it in their cars. For this reason you may see their cars at the office more often if they are working on reports.

Captain Sandberg shared that the Sheriff's Office will be holding a Citizen Police Academy session; it is scheduled to begin on Thursday, September 14, 2017 and run every Thursday for 10 weeks ending on Thursday, November 16, 2017. The classes are from 6:30 p.m. to 9:00 p.m. The goal of the Citizen Academy is to give the community a better understanding of law enforcement operations and procedures. The sessions are open to Brown County residents.

More information to follow on the Denmark website and Village of Denmark Facebook page.

Captain Sandberg stated that he really appreciates the Village's support, in having him come to a meeting to share with the Board and residents the changes that are taking place.

REPORT OF VILLAGE OFFICIALS

Witte

- His contract is up and he will have to meet with President Mleziva to discuss further.
- Sent out letters to residents to clean up properties, vehicles parked on lawns and fences.
- Inspections
- Making sure erosion control measures are in place.

Erika

- The Lynch Avenue sewer rehabilitation project is complete except for site restoration which will take place within the next couple weeks.
- The concrete work on Lynch will be done at the same time as Pine Street; the contractor is planning on doing curb and gutter next week.
- The lining of the Memorial Park sanitary sewer will be taking place after the Lion's weekend.
- A meeting needs to be scheduled for the Sidewalk Policy/Ordinance.
- The pool at Memorial Park will now be open on the weekend. Saturday and Sunday hours will be 10:00 a.m. to 4:30 p.m.

Cookle

- The individual that wanted to rent Village land for crops has not returned the contract that was drafted by our Attorney.

- Remodel update:
 - Walls are ready to paint
 - Glass will be installed by the end of July.
 - Board tables are sold.
 - Carpet will be installed on July 25/26.
 - Furniture install will be the first week of August.
- Reminded Board of public information meeting for Daybreak Estates lighting on Monday, July 24, from 5:00 p.m. to 6:00 p.m.

Konkol

- Gave an update on General Code.

BOARD DISCUSSION/ACTION ON BID APPROVAL FOR WASTE WATER TREATMENT PLANT HEATING HOT WATER BOILER REPLACEMENT

Sisel stated 3 bids were received. The bids ranged from \$69,700.00 to \$82,958.00. The recommendation from McMahon Associates is to award the contract to the low bidder, Johnson and Jonet.

M. Bielinski/Schilke moved to award the bid for the Waste Water Treatment Plant Heating Hot Water Boiler Replacement. Motion carried.

BOARD DISCUSSION/ACTION ON BID APPROVAL FOR WELL #2 GENERATOR ADDITION AND ELECTRICAL SCADA UPGRADES

Sisel stated 2 bids were received. The bids ranged from \$241,203.00 to \$254,338.00 including the alternate bids. The recommendation from McMahon Associates is to award the contract to the low bidder, Eland Electric Corporation with a completion date of December.

Selner/M.J. Bielinski moved to award the bid including alternate bids for Well #2 Generator Addition and Electrical SCADA Upgrades to Eland Electric Corporation. Motion carried.

BOARD DISCUSSION/POSSIBLE ACTION ON SCHOOL CONTRACT FOR 2017-2018 SCHOOL CONTRACT

President Mleziva stated he met with School District Administrator Tony Klaubauf. Klaubauf was going to have an administrative meeting to discuss the 2017-2018 contract, but that meeting was postponed. The next meeting Klaubauf has with administrative staff is on July 24, 2017, and they will discuss the contract at that time.

BOARD APPROVAL OF FEE SCHEDULE

Cooke explained that the fee schedule was presented at a previous meeting, but there was never a motion to approve it, so an approval is needed.

Wertel/Hargarten moved to approve the fee schedule. Motion carried.

BOARD DISCUSSION POSSIBLE ACTION ON LAND SWAP WITH THE AMERICAN LEGION

President Mleziva stated there is no update at this time. This will be a future agenda item.

BOARD DISCUSSION/POSSIBLE ACTION ON SEVERE WEATHER POLICY FOR OFFICE STAFF

Konkol presented the staff with a draft of a severe weather policy.

Discussion

- Is there a fallout shelter in the Village?
 - Konkol will reach out to the Police and Fire Departments to see if they are aware of a fallout shelter.
- Staff was instructed to make sure the office is equipped with a NOAA weather radio and flashlights.

Selner/M. Bielinski moved to adopt the Severe Weather Policy for office staff as presented. Motion carried.

BOARD DISCUSSION/POSSIBLE ACTION ON DONATION POLICY

Cookle presented the staff of a draft of a Donation Policy.

Wertel/M.J. Bielinski moved to adopt the Donation Policy as presented. Motion carried.

BOARD DISCUSSION ON THE HERITAGE HOUSE SUPPER CLUB LIQUOR LICENSE

President Mleziva shared with the Board that Jim Dempsy reached out to staff, and Mleziva regarding the denial of his liquor license. Mleziva told Dempsy he would need to present to the Village Board. Dempsy (Heritage House liquor license) may be on a future agenda.

LICENSES AND MISCELLANEOUS PERMITS

Schilke/Wertel moved to approve a Temporary Class “B” Retailer’s License for the American Legion to sell beer at a Baseball Tournament at the Highridge Diamond, 500 Diamond Ridge Court on July 19, 20, 21, from 1:30 p.m. to 10:00 p.m. and on July 22 from noon to 6:00 p.m. Motion carried.

Wertel/Hargarten moved to approve an Operator’s License for Rahul Banger for The Denmark Discount Mart. Motion carried.

CLOSED SESSION

Schilke/M. Bielinski moved to convene into closed session pursuant to Wis. Statutes Section 19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, as it relates to review of upcoming contracts and economic development whenever competitive or bargaining reasons require a closed session. Roll call vote: Vince Wertel – aye, Susan Selner – aye, Milton Bielinski – aye, Mary Jo Bielinski – aye, Paul Hargarten – aye, Alan Schilke – aye, Gregory Mleziva - aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Wertel/Selner moved to reconvene into open session under WIS. Statute 19.85(1)(e) to take possible action on item(s) in closed session. Motion carried.

No action taken.

ADJOURN

Wertel/M. Bielinski moved to adjourn at 6:37 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk