

**DENMARK VILLAGE BOARD MEETING
MONDAY, JUNE 5, 2017
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

President Mleziva called the meeting to order at 4:30 p.m. at the Village Hall, 118 East Main Street, Denmark, WI 54208

Present: Susan Selner, Vince Wertel, Milton Bielinski, Mary Jo Bielinski, Paul Hergarten, Alan Schilke, Gregory Mleziva

OFFICIALS/STAFF PRESENT

Clerk Sherri Konkol, Treasurer Kim Cooke, Director of Public Works Erika Sisel, DEO Jonathon Dzekute, Building Inspector Ralph Witte

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and explained the new policy the Board adopted in May, and cited the only opportunity for the public to speak at the meeting would be if they are a pre-registered citizen to discuss an agenda topic. Unless the rules of the meeting get suspended, the public cannot speak during the meeting.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

M. Bielinski/M.J. Bielinski moved to approve the consent agenda as presented. Motion carried.

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

Wertel/M.J. Bielinski moved to approve the monthly disbursements to be paid by the Village. Motion carried

BOARD DISCUSSION/ACTION ON REMODEL PROJECT

Cooke explained to the Board if we hold off on technology until later in the year, or 2018 when we have a better idea of what our needs are after the remodel, the entire remodel project can be done to very close to what it was budgeted for. That includes carpet tiles, work stations with non-bullet proof glass, and Board tables.

Schilke/Wertel moved to approve the remodel project as presented by Cooke, with non-bullet proof glass. Motion carried.

BOARD DISCUSSION/APPROVAL OF BUILDING CODE ORDINANCE AMENDMENT

President Mleziva explained the Building Code Ordinance amendment was covered in the Public Hearing, and asked if there were any other questions.

M. Bielinski/Wertel moved to approve the Building Code Ordinance amendment. Motion carried.

BOARD DISCUSSION/APPROVAL ON AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR DAYBREAK ESTATES ASPHALT RESURFACING

Sisel stated they would like to extend the date to put the final coat of asphalt down in the Daybreak Estates area, as there is so much development happening now, she recommends putting the last coat on in 2018.

Discussion:

It was stated the Daybreak Park only has one layer of asphalt and asked if that was included in the development agreement. Sisel did not know if it was included in the agreement or not, and will check into it.

M. Bielinski/Hargarten moved to rescind development agreement for Daybreak Estates asphalt resurfacing to June 30, 2018. Motion carried.

BOARD DISCUSSION/ACTION ON 111 BOHEMIA DRIVE PROPERTY LOAN

Cooke stated there is no update at this time.

BOARD DISCUSSION OF APPROVAL OF LAND RENTAL CONTRACT FOR FARM USE

President Mleziva explained to the Board there is a farmer interested in renting Village owned land in the I-43 West Industrial Park, and the attorney put together a rental contract for farm use between the renter and the Village.

Wertel/Schilke moved to approve the Land Rental Contract for farm use. Motion carried.

BOARD DISCUSSION/ACTION ON ECONOMIC DEVELOPMENT ASSISTANCE FOR DUFECK MANUFACTURING

President Mleziva shared with the Board that Dufek Manufacturing approached him and asked if the Village would be willing to assist them in relocating a piece of machinery they are currently operating on site to alleviate some concerns. Dufek's asking if they could possibly use property the Village owns.

Discussion:

- How much land will they need to relocate the machinery?
 - An acre or possibly two.
- What would the Village get in return?
- Concerned about setting precedence.
- Maybe a piece of land near the Waste Water Treatment Plant would work.

- Maybe they could look at the Town of New Denmark. President Mleziva suggested investigating a land feasibility study for long term affects.

M. Bielinski/Schilke moved to approve looking into a land feasibility study for economic development assistance for Dufeck Manufacturing. Motion carried.

BOARD DISCUSSION/APPROVAL OF RESOLUTION 05-2017 CHANGING THE NAME OF NORTH AVENUE ROAD TO NORTH AVENUE WITHIN THE VILLAGE OF DENMARK

Konkol explained an email from Tom Leslie, Brown County Property Analyst, she and the Clerk of the Town of New Denmark received regarding the confusion of the actual name of "North Avenue Road". All street signs show North Avenue, but there are 12 certified survey maps that show the name as North Avenue Road. The United States Postal Service recently contacted the county about the name of the road, Leslie suggests this be corrected, or the USPS may decide not to deliver mail.

Selner/Wertel moved to approve Resolution 05-2017 to make the official name change of what is now "North Avenue Road" to "North Avenue" within the Village of Denmark. Motion carried.

BOARD DISCUSSION/APPROVAL OF RESOLUTION 06-2017 WISCONSIN DEPARTMENT OF NATURAL RESOURCES NR 208 MAINTENANCE COMPLIANCE FOR 2016

Sisel explained the maintenance compliance to the Board.

Wertel/Selner moved to approve Resolution 06-2017 Wisconsin Department of Natural Resources NR 208 Maintenance Compliance for 2016. Motion carried.

BOARD DISCUSSION/APPROVAL OF THE PUBLIC WORKS COMMITTEE RECOMMENDATIONS REGARDING SIDEWALK ORDINANCE REVISION

Chairman of the Public Works Committee M. Bielinski stated the recommendation to the Board is to accept the proposed changes to the sidewalk ordinance and have Village staff update all ordinances referring to sidewalks.

Sisel explained proposed changes, and stated she contacted other Brown County municipalities and found that some have changed their ordinances and policies to no longer require the property owner to be responsible for new installations on existing streets, or for repairs and reconstruction of existing sidewalks.

Discussion:

- Would it be a liability to the Village if we are responsible for new installations on existing streets, or for repairs and reconstruction of existing sidewalks? Sisel is going to check.
- Is there a statute of limitations for the subdivisions regarding installation of sidewalks?
- Subdivision ordinance needs to be updated and cleaned up.

President Mleziva stated there seems to be a lot of questions about the Sidewalk Policy/Ordinance, and Subdivision Ordinance. Mleziva feels the Board needs to meet and discuss the Sidewalk and Subdivision Ordinances. Mleziva suggests a Special Board Meeting be called with 4 or 5 bullet point questions to address the

Sidewalk and Subdivision Policies/Ordinances.

Selner/M. Bielinski moved to table any recommendation on any future sidewalks until there is further discussion by the Board on the Sidewalk Policy/Ordinance and the Subdivision Ordinance. Including a decision on installation of Woodrow Street sidewalks. Motion carried.

BOARD DISCUSSION/APPROVAL OF THE PARK AND REC COMMITTEE
RECOMMENDATIONS TO THE VILLAGE BOARD ON TRAILSHEAD RENTAL FEES

Chairperson of the Park and Rec Committee S. Selner stated the first recommendation is to let youth groups 14 years of age and under use the facility at no cost.

The second recommendation is to charge an hourly rate of \$20 per hour for 3 hours or less, or a \$50 daily rate with a \$100 security deposit for hourly and daily rental rates.

Selner also shared some changes to the contract that the committee is recommending.

Wertel/Hargarten moved to approve the recommendations for changes to the Trailshead Contract, and the rental fees for Trailshead rentals with the caveat that the youth groups using the facility at no cost be registered with the state. Motion carried.

BOARD DISCUSSION ON DRAINAGE ISSUES SPECIFICALLY AT 888 WOODROW STREET

President Mleziva stated that the Board is not required to remedy the problems, but is willing to look at options.

- Is the property in compliance with the 100 year floodplain?
- Does further research need to be done?
- Does the committee need to re-address?

President Mleziva recommends the Stormwater Committee revisits the drainage issues specifically at 888 Woodrow Street, and make a recommendation to the Board.

A meeting will be set up with the Stormwater Committee, and we will possibly bring in the Brown County Planning and Land Services Department to be involved as well.

APPROVAL OF LIQUOR LICENSE

CLASS B FERMENTED MALT BEVERAGE & CLASS B LIQUOR

Jason Baugnet & Leon Suster, 5619 Cedar Meadows Drive, Denmark, WI 54208
Susters Arcade Inc., 117 N. Wall St. PO Box 267, Denmark, WI 54208

Hargarten/Wertel moved to approve the Class B fermented malt beverage and Class B Liquor License for Jason Baugnet and Leon Suster, at Susters Arcade, Inc. Motion carried.

Karl Nohr, 482 Grand Avenue, Denmark, WI 54208
The Denmark Saloon, 117 Wisconsin Avenue, Denmark, WI 54208

M. J. Bielinski/Schilke moved to deny the Class B fermented malt beverage and Class B Liquor License for Karl Nohr, at The Denmark Saloon due to delinquent personal property and outstanding judgement owed to the Village until the payment is received in full. Motion carried.

K&T Restaurants/Kelley & Todd DeGrand N1414 County Rd. V, Denmark, WI 54208
DeGrand Family Restaurant/Kelley B's Bar, 623 DePere Road, Denmark, WI 54208

Selner/Schilke moved to approve the Class B fermented malt beverage and Class B Liquor License for Kelley and Todd DeGrand, at DeGrand Family Restaurant and Kelley B's Bar. Motion carried. M. Bielinski abstained.

21 Gun Saloon LLC
Tim Czarneski, 823 Black Granite Court, Denmark, WI 54208
21 Gun Saloon, 110 Main Street, PO Box 752, Denmark, WI 54208

Wertel/Schilke moved to approve the Class B fermented malt beverage and Class B Liquor License for Tim Czarneski, at 21 Gun Saloon. Motion carried.

Rob Freeman, 863 Woodrow Street, PO Box 361, Denmark, WI 54208
Denmark Rod & Gun Club, 5637 North Avenue Road, Denmark, WI 54208

Selner/M.J. Bielinski moved to approve the Class B fermented malt beverage and Class B Liquor License for Denmark Rod and Gun Club. Motion carried.

James Dempsky, 144 Railroad Avenue, Denmark, WI 54208
Heritage House Food & Spirits, 146 Railroad Avenue, Denmark, WI 54208

M. Bielinski/Wertel moved to table approving the Class B fermented malt beverage and Class B Liquor License for Heritage House Food & Spirits upon further advice from our attorney. Motion carried.

JBL Partners LLC/ John Goral 821 Woodrow Street, Denmark, WI 54208
Rookies Bar and Grill, 204 Green Bay Road, Denmark, WI 54208

Wertel/Selner moved to approve the Class B fermented malt beverage and Class B Liquor License for JBL Partners/John Goral, at Rookies Bar and Grill. Motion carried. Mleziva abstained.

CLASS "C" WINE AND CLASS "B" BEER

Tammy Ann Smits-Sommer, 5980 Cedar Lane, Denmark, WI 54208
Blossoms, 220 Bohemia Drive, Denmark, WI 54208

M.J. Bielinski/M. Bielinski moved to approve the Class C wine and Class B beer license for Tammy Ann Smits-Sommer, at Blossoms. Motion carried.

CLASS A FERMENTED MALT BEVERAGE & CLASS B LIQUOR

ARNAV PETROLEUM INC/Sandeep Singh, 905 N. Taylor Street, Apt. 21, Green Bay, WI 54303

Denmark Discount Mart, 250 Wisconsin Avenue, Denmark, WI 54208

Wertel/M.J. Bielinski moved to approve the Class A fermented malt beverage and Class A liquor License for Arnav Petroleum Inc./Sandeep Singh at Denmark Discount Mart. Motion carried.

Green Turtle Enterprises, Inc/David & Jayme Bielinski 541 Oak Street, Denmark, WI 54208

Main Street Market, 100 Railroad Avenue, Denmark, WI 54208

Selner/Wertel moved to approve the Class A fermented malt beverage and Class A liquor license for Green Turtle Enterprises, Inc/David & Jayme Bielinski at Main Street Market. Motion carried. M.J. Bielinski abstained.

Lawrence E. Charles Cherney PO Box 215 Denmark, WI 54208

Village Mart Inc, 630 DePere Road, PO Box 295, Denmark, WI 54208

Wertel/M. Bielinski moved to approve the Class A fermented malt beverage and Class A liquor license for Lawrence E. Charles Cherney, at Village Mart Inc. Motion carried.

APPROVAL OF OPERATOR'S LICENSE

2017-2018 Operator's Licenses, All licenses are renewals unless otherwise noted.

Elizabeth G. Babiash, Brandon D. Bielinski, David J. Bielinski, James W. Bielinski, Lyndsey D. Bielinski, Mary Jo Bielinski, Thomas J. Bielinski, Lauralee M. Blazer, Dale R. Bomski, Sally E. Boushka, Linda K. Brey, Robert D. Brice, Stevie N. Chervenka, Shelly R. Crass, Debra A. DeGrave, Robert E. DeGrave, Mary J. Diehl, Tammy D. Dykema, Danielle L. Holda, Nicole F. Holda, Roxane J. Hopkins, Abigail R. Jeffcoat, Kenneth R. Kafka, Judy A. Klika, Cynthia L. Kapla, Lorie A. LaCourt, Christine K. Leiterman, Gloria J. Mahlik, Shirley A. Mancheski, Dimplejit S. Mangat, Sara L. Mathis, Josh W. Michiels, Teyah L. Miller, Shari A. Phillips, Deanna A. Ringheim, Jessie M. Rolfe, Allisha M. Schlies, Andy J. Schlies, Sara A. VandenHeuvel, Michelle A. Walechka, Cynthia A. Warden, George W. Warden Jr., Amanda M. Wierschke

New Applicants

Sherri Whetung

578 Green Bay Road #1
Denmark, WI 54208
(Village Mart)

Kelly Wilinski
2080 Riverview Drive #4
Green Bay, WI 54208
(DeGrand's)

Morgan L. Stovall
439 Scandinavian Court #1
Denmark, WI 54208
(DeGrand's)

Rebecca C. Rehbein
15110 Rainbow Road
Mishicot, WI 54228
(DeGrand's)

Sue A. Rukamp
1235 N. Clay Street
Green Bay, WI 54302
(DeGrand's)

Lucas M. Haggerty
506 DePere Road
Denmark, WI 54208
(Village Mart)

Selner/Wertel moved to approve operator's license for all applicants listed above. Motion carried. M. Bielinski, M.J. Bielinski, and Mleziva abstained. Motion carried.

2017-2018 Cigarette Licenses

United Cooperative
110 Pine Street
Denmark, WI 54208

Hargarten/Schilke moved to approve Cigarette License for United Cooperative. Motion carried.

Village Mart Inc
630 DePere Road
Denmark, WI 54208

Schilke/Wertel moved to approve the Cigarette License for Village Mart Inc. Motion carried.

Rookies Bar and Grill
204 Green Bay Road
Denmark, WI 54208

M. Bielinski/Selner moved to approve Cigarette License for Rookies Bar and Grill. Motion carried. Mleziva abstained.

Main Street Market
100 Railroad Avenue
Denmark, WI 54208

Schilke/Hargarten moved to approve Cigarette License for Main Street Market. Motion carried. M.J. Bielinski abstained.

Denmark Discount Mart
250 Wisconsin Avenue
Denmark, WI 54208

Selner/M. Bielinski moved to approve Cigarette License for Denmark Discount Mart. Motion carried.

2017-2018 Mobile Home Park License
David Gremore, Olympic Village Mobile Homes

Wertel/Selner moved to approve Mobile Home Park License for Dave Gremore, Olympic Village Mobile Homes. Motion carried.

2017-2018 Pool Table Licenses

The Saloon
117 Wisconsin Avenue
Denmark, WI 54208

Wertel/Selner moved to deny Pool Table for Karl Nohr, at The Denmark Saloon due to delinquent personal property and outstanding judgement owed to the Village, until the payment is received in full. Motion carried.

Rookies Bar and Grill
204 Green Bay Road
Denmark, WI 54208

Wertel/M.J. Bielinski moved to approve Cigarette License for Rookies Bar and Grill. Motion carried. Mleziva abstained.

REPORT OF VILLAGE OFFICIALS

Dzekute

- Rummage sale went great.
- Seat belt project was very successful. An improvement in seat belt usage was seen at the High School.
- Dzekute and DEO Delebreau attended the Green Bay Police Department Ped and Bike safety training. It was very informative. There is information for residents on the counter from the training.
- Bring your tractor to school day was very successful.
- School year is done.
- Reminded everyone of the Rockin' the Hill event to be held on Saturday, June 10.

Witte

- Writing letters for ordinance violations.
- Building permits are being issued steadily.

Sisel

- Pine Street project is moving along, most residents have signed lateral estimates.
- Floral Plant Growers have again donated flowers to plant in our flower beds. Rachel and Bev will plant this week.

Cookle

- Gave an update on the lighting in Daybreak Estates. Met with WPS to discuss.

President Mleziva

- There is a conflict with the July and September meetings due to the holidays landing on or near the first Monday of the month.
- The July 3rd meeting will be rescheduled to July 10th at 4: 30 p.m.
- The September 4th meeting will be rescheduled to September 11th at 4:30 p.m.

CLOSED SESSION

Wertel/Schilke moved to convene into closed session pursuant to Wis. Statutes Section 19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, as it relates to review of upcoming contracts and economic development whenever

competitive or bargaining reasons require a closed session. Roll call vote: Roll call vote: Wertel – aye, Selner – aye, Milton Bielinski – aye, Mary Jo Bielinski – aye, Hargarten – aye, Schilke – aye, Mleziva - aye. Motion carried.

Wertel/Schilke moved to reconvene into open session. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

No action taken.

ADJOURN

Wertel/M.J. Bielinski moved to adjourn at 8:04 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk