

November 29, 2016 (Village Board Meeting)

**DENMARK VILLAGE BOARD MEETING  
TUESDAY, NOVEMBER 29, 2016  
5:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

**Due to the Budget Hearing running later than anticipated, the meeting started at 5:51 p.m.**

President Mleziva called the meeting to order at 5:51 p.m. at the Village Hall, 118 East Main Street, Denmark, WI 54208.

Present: Susan Selner, Vince Wertel, Milton Bielinski, Alan Schilke, Paul Hergarten, Mary Jo Bielinski, Gregory Mleziva

OFFICIALS/STAFF PRESENT

Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, DEO Jonathan Dzekute

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and cited the two opportunities outlined in the agenda where preregistered citizens or anyone present could speak.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

**M. Bielinski/Wertel moved to approve the consent agenda as presented. Motion carried.**

TREASURERS MONTHLY REPORT/MONTHLY DISBURSEMENTS TO BE PAID BY THE VILLAGE

**Selner/Schilke moved to approve the monthly disbursements to be paid by the Village. Motion carried**

BOARD DISCUSSION/ACTION ON USE OF STADIUM TAX REFUND

President Mleziva stated that the Stadium Tax Refund can only be used for debt reduction, property tax relief and economic development. Mleziva stated that the Village just invested money in 2 pieces of property that will be used for economic development that will benefit the community, and the stadium tax refund could be used to offset costs for that. Mleziva asked the Board for discussion on how they want to proceed with the refund.

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**Schilke/M.J. Bielinski moved to use the Stadium Tax Refund for economic development of the land recently purchased on Bohemia Drive and pending purchase at the corner of Pine and Broadway Streets. Motion carried.**

**BOARD APPROVAL OF RESOLUTION 12-2016 TO APPROVE THE 2017 GENERAL FUND BUDGET FOR THE VILLAGE OF DENMARK AND TAX LEVY**

President Mleziva explained that the only portion of the budget that hadn't been discussed yet is the Municipal Court Budget, because staff had not received proposed budget numbers for Court in time for Budget discussion at the November 7<sup>th</sup> meeting.

President Mleziva explained the proposed changes received from Judge Brady for the Municipal Court budget.

Court Clerk, Pam Watzka asked if she could ask a question about the budget. President Mleziva explained that the rules of the meeting would need to be suspended to open the floor.

**M. Bielinski/Hargarten moved to suspend the rules of the meeting and open the floor for Watzka's questions. Motion carried.**

- Watzka asked about where the 22 hours of work a week was coming from, and stated she only works 10-15 hours a week, and does not know where the 22 hours came from. President Mleziva explained that the numbers were in the information received from Judge Brady and that detail was provided to and shared with the Board members.
- Watzka stated that citations have tripled from what they were at this time last year.
- Watzka was asked how much time it takes to process a citation. President Mleziva explained that Watzka did prepare an outline on the time it takes to process a citation. **Watzka stated that each citation varies on the time it takes to process it, and that juveniles take longer to process because there are special rules with juvenile citations and the process could take up to 4 hours.**
- President Mleziva stated the outline prepared by Watzka was shared with the Village's legal counsel and they provided feedback on the amount of time they felt the process should take.
- President Mleziva stated the Village did contact other municipalities to see how they handle the Clerk of Court pay and many responded that their Village Clerk serves in this role and thus they don't have this extra cost.
- Watzka was asked about truancy citations, and she stated that there have not been any truancy citations yet this school year.

**M. Bielinski/Selner moved to return to the regular rules of the meeting. Motion carried.**

**Schilke/Selner moved to raise the Clerk of Court wage to \$3750.00 annually.**

**Discussion**

Would it be beneficial for the Village for a legal firm to come in to do an audit to assess our court processes, and the additional \$1,250.00 requested for a wage increase can be earmarked for that audit?

**Amended motion**

**Schilke/Selner moved to raise the Clerk of Court wage to \$3750.00, and use the additional \$1,250.00 originally in the proposed budget for Clerk of Court wage increase to offset the cost for an attorney to do a do a Process Analysis of our Municipal Court. Motion carried.**

**COMMENTS/SUGGESTIONS FROM CITIZENS PRESENT**

- Chuck Collier of The Denmark News asked if any potential developers for construction on the property the Village purchased at Bohemia Drive were at the meeting prior to him arriving.

**President Mleziva stated the Village is currently talking with a developer, and there potentially could be 3 (one on each property) different developments on the parcels purchased on Bohemia Drive.**

Collier asked if the Stadium Tax Refund will be used primarily for the Bohemia Drive property

**President Mleziva stated that the Stadium Tax Refund will be used for the Bohemia Drive property purchase and the pending purchase of the lots next to the Trails Head Depot at the corner of Broadway and Pine Streets.**

Collier clarified a misprint in the Denmark News that the Village payments for the New Village garage would be monthly and not annually. Collier then asked if there were any other mistakes in the article.

**President Mleziva pointed out that the Court office will not be going in the New Village Garage, and the New Village Garage is not being built on Pine Street it is going next to the Waste Water Treatment Plant on Mahlik Lane.**

- Nancy VanElzen, 604 Fox Path Trail asked about lighting in Daybreak Estates. VanElzen stated that people have to use high beams to drive through a subdivision in the Village.

**President Mleziva explained that street lights in a subdivision are only required at corners with stop signs. Mleziva also explained that this issue was brought up earlier in the year, and the Village contacted WPS and is working on possibly installing more street lights in Daybreak Estates.**

- Rosemary Wegner, 150 Highridge Avenue had a comment about the truancy issue. Wegner stated she was a Social Worker and when students were truant in the county she worked in, they were referred to the County Human Services Department.

**President Mleziva explained because the school falls in our jurisdiction, the truant students are referred to our Directed Enforcement Officers and Municipal Court.**

- Pam Watzka, Denmark Municipal Court Clerk asked if the \$1,250.00 for an outside assessment of the court processes would come out of the Court Budget.

**President Mleziva stated that there is no separate Court budget rather a separate area in the Village Budget for the Court. One way or another the cost will be incurred by the Village and we will rely on our auditors on where in the budget it belongs.**

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- Watzka also asked about where the Village is in the recodification process, because the Court received anything yet as far as ordinances.

**President Mleziva explained that the Village has not received anything yet either and that all departments will be involved once the Manuscript and Editorial and Legal Analysis is delivered to the Village.**

- Dan Ullman, Denmark School Board President stated he came to listen to the announcement about project development, and told the Village Board that if there are ever any concerns regarding the schools to reach out and give him a call.

### **CLOSED SESSION**

**Schilke/M. Bielinski moved to convene into closed session pursuant to Wis. Statutes Section 19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, as it relates to review of upcoming contracts whenever competitive or bargaining reasons require a closed session. Roll call vote: Selner – aye, Wertel – aye, M. Bielinski – aye, Schilke – aye, Hargarten – aye, M.J. Bielinski – aye, Mleziva – aye. Motion carried.**

### **RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION**

**Selner/Wertel moved to reconvene into open session. Motion carried.**

No action taken.

### **ADJOURN**

**Wertel/Schilke moved to adjourn at 7:30 p.m. Motion carried.**

Minutes submitted by Sherri Konkol, Village Clerk