

October 3, 2016 (Village Board Meeting)

**DENMARK VILLAGE BOARD MEETING
MONDAY, OCTOBER 3, 2016
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

President Mleziva called the meeting to order at 4:30 p.m. at the Village Hall, 118 East Main Street, Denmark, WI 54208

Present: Susan Selner, Milton Bielinski, Alan Schilke, Paul Hargarten, Mary Jo Bielinski,
Gregory Mleziva
Excused: Vince Wertel

OFFICIALS/STAFF PRESENT

Treasurer Kim Coogle, Director of Public Works Erika Sisel, DEO Jonathon Dzekute,
DEO Dan Delebreau

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and cited the two opportunities outlined in the agenda where preregistered citizens or anyone present could speak.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

Selner/Schilke moved to approve the consent agenda as presented. Motion carried.

BOARD DISCUSSION/ACTION ON PROPERTY TAX COLLECTION AT THE VILLAGE HALL

President Mleziva/Treasurer Coogle explained that years ago property tax collection for the 1st installment occurred at the Village Hall. Under state statutes, the 2nd installment is required to be collected by the county. In 2003 the Brown County Treasurer required all municipalities to pay both the 1st and 2nd installments of taxes directly to Brown County with no fees. At that time it was not well received with local municipalities because interest rates were attractive & this meant loss of interest income between the time taxes were collected and when payout occurred to other taxing jurisdictions. Brown County Treasurer's Office recently reviewed costs for this service & sent out information that beginning in 2017 they would be charging \$1.00 for each 1st installment collection. There was pushback from local clerks & treasurers so they revisited their decision & came back with an offer to charge 85 cents per 1st installment collection, with an Opt-Out Option which would allow municipalities to collect the 1st installment & not be charged anything. Brown County would still prepare the tax bills, print, fold, seal & mail to the USPS. Each municipality is currently billed separately for mailing of the tax bills. Coogle explained the cost savings of 1068 tax bills @ .85 = \$907.80 plus the time value of money. Although interest rates are at an all-time low, the Village would earn just under \$100 interest, with a total savings being about \$1,000 if collected at the Village Hall. In the case of overpayments, there would be refund checks that would need to be issued, along with the daily reconciling & deposits at the bank. Any late payment fees & interest would need to be paid to Brown County.

Selner/MaryJo Bielinski moved to choose the Opt-Out Option to collect the 1st installment of real estate & personal property taxes in house & work with local banks as possible collections sites. Motion carried.

BOARD DISCUSSION REGARDING REVISITING THE NEED FOR BI-MONTHLY MEETINGS.

President Mleziva explained that in the past few months there has been so much on our plate it was hard to decide what to put on the agenda, which generated the need for two monthly meetings. Mleziva stated that the agenda item list is going down and there may not be a need for two monthly board meetings. He explained that he had a discussion with board member Vince Wertel regarding the bi-monthly meetings and Wertel told Mleziva that he liked the idea of having two board meetings on the calendar each month with the option to cancel the second one if there are no agenda items. Hargarten stated that the Board could decide at the 1st meeting of the month if there were enough agenda items to warrant a meeting later in the month. Selner added she liked the idea of keeping the 3rd Monday of the month board meeting scheduled with the option to cancel, because it gives the Board the opportunity to promptly respond to the needs of the village. The question was raised as to where to post the cancellation. It was recommended that Clerk Konkol post the cancellation the week prior to the meeting on the village website as well as on Facebook. We should also post the cancellation on bright color on the bulletin outside the Village Hall.

BOARD DISCUSSION/ACTION ON RECOMMENDATIONS FROM PARK & RECREATION COMMITTEE REGARDING NOISE VARIANCE PERMIT

Hargarten, chair of the Park & Recreation Committee recommended no noise variance permit be issued. He stated the reason the committee made this recommendation is because the Village ordinance already states that for businesses, noise has to stop at midnight. A variance would allow them to go longer or give them the false sense that they could be louder.

No action taken

BOARD DISCUSSION/ACTION ON RECOMMENDATIONS FROM PARK & RECREATION COMMITTEE REGARDING SPECIAL EVENTS PERMIT

Hargarten recommended using the special events permit that Konkol had created using another municipality's form as a template. On the reverse side of the permit it will reiterate our current noise ordinance. The special events permit is designed so the Board and Staff know when such events are happening in the Village and whether or not the events will require the use of village services, buildings, or equipment. Selner added that the fee for the extra permits is an opportunity to recoup some of the Village's costs for added services because currently the Village absorbs 100% of the costs. Mleziva stated that the Village lacks events and that if there are charges for all these things it may discourage groups from planning events in the Village. He raised the question whether there is a need to charge for the permit? He also asked what else could be done to encourage more events? Hargarten asked that this be revisited during the next board meeting when Konkol has a chance to make the needed changes on the permit form as requested.

No action taken

APPROVAL OF LICENSES AND MISCELLANEOUS PERMITS

The DCBA is sponsoring a Trade Show on Saturday October 22, 2016 in the Denmark High School gymnasium & have applied for a Temporary Class "B" Liquor License for wineries to offer wine samples. There was concern as to how age requirements would be checked & Coogle/Konkol are to address the concern with the DCBA Trade Show Committee at the next meeting on October 13th.

**Selner/M Bielinski moved to approve the Temporary Class "B" Liquor License for the Denmark Community Business Association Tradeshow to be held on October 22, 2016.
Motion carried.**

REPORT OF VILLAGE OFFICIALS

DEO Delebrea/Dzekute

- The officers are being proactive with the speed board & trying to get it out there as much as possible before the snow & ice arrives.

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- DEO Dzekute feels Denmark School District is leading in lockdown procedures in Brown County.
- The school district has been top notch with evacuations that have occurred to date.
- With recent incidents happening around the country, the question was asked if anything is being discussed at the County level to address mentally handicapped individuals being unable to understand Police commands. Dzekute informed the Board that quite a few Brown County Officers are already trained & eventually BCSO would like all of their Officer's trained in CIT (Crisis Intervention Training). President Mleziva reiterated how comforting & valuable it is to have Brown County on the forefront & already looking into & training their Officers should such a situation arise.

Sisel

- A group of 5 individuals came for a tour of the wastewater treatment plant today from India. They are interested in implementing a RBC Wastewater Treatment Plant in India & are touring treatment plants they feel are the best in the country that utilize the technology they believe can be used for wastewater treatment in India.
- Sisel has been meeting with Salm Partners & the DNR regarding the effluent chloride discharge levels. It is the DNR's goal that during the next permit cycle, chloride discharge concentrations are reduced by 10%. There has been discussion about using reverse osmosis technology at the waste water treatment plant to aid in this process.
- Radue has begun the final layer of asphalt today on Harvest Hill Drive & Red Clover Way as agreed.

Cookle

- Refinancing our 2008 General Obligation Bond went out to bid on Wed September 28th, the winning bid at 1.6765% came from Bernardi Securities from Chicago. The interest rate on our initial bond dated 2008 was a fluctuating 4% – 4.75% rate. Projected overall savings was \$85,000 or \$7,700 for remaining 11 years on note, but due to the results of the sale the actual savings (net of all costs) has increased to \$108,460 or \$9,900/year! There were a lot of numbers & information they needed from us behind the scenes & a lot of correspondence to make this happen, but with results like this it was definitely worth the time and effort.
- TID #1 is officially terminated. Documentation has been received from the Department of Revenue verifying the termination.
- Clean Water Fund application has been submitted by the September 30, 2016 deadline for the financing of the clarifier rehab. This project is being financed thru the Clean Water Fund because the Village qualifies for principal forgiveness on a portion of the debt.
- Final payment for Lambeau Field Stadium Sales Tax has been received in the amount of \$3,389.43. This was deposited directly into the segregated account set up at BMO Harris. Balance in account is ~\$113,800. This was due to tax audits, late tax filings, penalties that came in after the initial distribution.

Mleziva

- Since the TID has been closed, even though it is not necessary under state statutes to have the Board approve the TID audit, Mleziva felt it was a good practice to discuss & approve. Cookle added there was a surplus of funds collected & these funds would be refunded to overlying districts as follows: Brown County \$74,951; Village of Denmark \$80,683; School District of Denmark \$151,724; Northeast Wisconsin Technical College \$12,257 for total disbursements of \$319,615.

Mleziva/Hargarten moved to approve the final TID audit as presented. Motion carried.

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- We are in the process of lining up a follow up meeting with Salm Partners regarding the noise concern issue.
- Verbiage has to change slightly on the Salm contract with their wish to contribute to the sidewalks on Woodrow.
- Northern Concrete/Big Ox Energy Phase 1 is still in process. October 28th is the Phase 1 inspection date which is needed prior to the sale taking place.

CLOSED SESSION

Schilke/MJ Bielinski moved to convene into closed session pursuant to Wis. Statutes Section 19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, as it relates to review of upcoming contracts whenever competitive or bargaining reasons require a closed session.

and

WIS. Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee as it relates to the Building Inspector position, over which the governmental body has jurisdiction or exercises responsibility. Roll call vote: Selner – aye, M. Bielinski – aye, Schilke – aye, Hargarten – aye, M.J. Bielinski – aye, Mleziva – aye. Motion carried.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Selner/Schilke moved to reconvene into open session. Motion carried.

No action taken.

ADJOURN

Hargarten/Schilke moved to adjourn at 8:09 p.m. Motion carried.

Minutes submitted by Kim Coogle, Deputy Clerk