

**DENMARK VILLAGE BOARD MEETING
MONDAY, JUNE 6, 2016
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

President Mleziva called the meeting to order at 4:30 p.m. at the Village Hall, 118 East Main Street, Denmark, WI 54208

Present: Vince Wertel, Milton Bielinski, Alan Schilke,
Paul Hergarten, Gregory Mleziva

Absent: Susan Selner, Mary Jo Bielinski

Mary Jo Bielinski arrived at 4:33 p.m.

OFFICIALS/STAFF PRESENT

Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, DEO Dan Delebreaux, DEO Jonathon Dzekute

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and cited the two opportunities outlined in the agenda where pre-registered citizens or anyone present could speak.

PREREGISTERED CITIZENS TO BE HEARD

None

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

M. Bielinski/Wertel moved to approve consent agenda except item number 4.c. Motion carried.

4.c. A concern was brought up in the Monthly Disbursements Report regarding the high volume of ink and paper that is being ordered for the Municipal Court. President Mleziva suggested bringing in the Municipal Court to have them give an explanation as to why the office supply usage is so high. **Hergarten/Schilke moved to approve the monthly disbursements to be paid by the Village and to set a meeting up with the Municipal Court for an explanation of the high volume of office supplies being ordered. Motion carried.**

DISCUSSION/ACTION REGARDING: THE NORSEMAN SNOWMOBILE CLUB'S REQUEST TO BUILD A CLUBHOUSE/STORAGE FACILITY ON VILLAGE PARCEL VD-105-1 AT 205 WEST PINE STREET (NEXT TO THE TRAILSHEAD BUILDING)

Chris Wellner, John Koenig, Lowell Hansen, and Roger LaCourt were here representing the Norseman Snowmobile Club. Wellner stated that the Club is growing, and they are at 120 members right now. He explained that they are currently storing equipment in 3 counties and they would like to have everything stored in one place, and it would also be a place to hold club meetings. The request they are making is to purchase the Village owned land at 205 West Pine Street next to the Trailhead building to build a clubhouse/storage facility big enough to store all their equipment in one place instead of having it spread all over the place. The reason for the request of that location is the attraction of it being on the trail system. They are currently planning a 40' X 60' building, but if the Lion's Club would need room for storage, it would be bigger, and if a Community Center would be considered, even bigger.

Discussion:

- Were there any plans for this land other than this request coming forward?
No
- Who owns the strip of land next to the parcel that the Club is interested in?
Radue owns the piece of land next to the parcel that they are interested in, and Wellner stated he would be willing to talk with Radue's to see if they would be willing to sell it.
- Can there be an entrance over the trail?
Would have to go through the DNR to get an easement.

Schilke/Wertel moved to proceed to move forward with negotiations with the Norse Snowmobile Club's request to build a clubhouse/storage facility on Village Parcel VD-105-1 at 205 West Pine Street. Motion carried.

DISCUSSION/ACTION ON REVIEW OF AND POSSIBLE ADJUSTMENTS TO MUNICIPAL FEE SCHEDULE TO BE COMPARABLE WITH OTHER MUNICIPALITIES

President Mleziva suggested that the staff look over the fees and come prepared to make a more detailed recommendation to the Board at the July meeting for cost changes.

DISCUSSION/ACTION ON WOODROW STREET TO ALLOW PARKING ON THE EAST SIDE OF THE STREET AND POST NO PARKING ON THE WEST SIDE OF THE STREET

President Mleziva explained that there was a safety issue for walkers and bikers with vehicles parking on the west side of the street. There are lanes on both sides of the street for walkers and bikers.

M. Bielinski/Wertel moved to suspend the rules of the regular meeting and open the floor for comments from the audience. Motion carried.

Bob DeGrave, 508 Woodrow Street, concerned about a blind spot coming from the south going north and there will be a safety issue if the parking is moved to the east side of the street. Lamers comes in 3 times a day and parks a bus on the street and it is there for 30 – 45 minutes. He is also concerned about a safety issue with the snow that is built up on the east side of the street when plowed.

Jody Duckart, 611 Woodrow Street, questioned if the parking is moved to the east side of the street, where do we park as residents? If the parking is moved to the east side of the street, the employee's from the local business will start parking there. There is a safety issue with the amount of driveway exits coming out of the business across the street. (Maybe there should not be so many exits). Duckart stated she will not be very happy if she has to look at cars parked across the street from her house day in and day out. Leave it like it is and put residential parking only. How is it determined what side of the street sidewalks are placed on?

Mary Lax, 621 Woodrow Street, is a walker/runner and is concerned about the safety of pedestrians. Is there talk about sidewalks, and how would that effect the residents? President Mleziva stated there would be a Special Assessment for each resident.

Lloyd Schott, 515 Woodrow Street, there are street lights on the east side of the street and the west side is dark. There is a bus that parks on the corner and it is very dangerous for it to be there. Stated that the employees are going to pull out of the lot because they are protected by the bus being there. Having kids cross the street puts them in danger. There is another local business in the area and their semis exit to the north, and if there are cars parked on the east side of the street, they will have to go over the center line on Woodrow, and that is their only way out of town. There are also 5 or 6 firemen living in that area that is now open for them to respond to a fire call easily.

Mary Lax, 621 Woodrow Street, asked if there was parking on the west side of the street would the employees from the business across the street be parking there? Hargarten stated that at shift change there is not enough parking because people are coming and going at the same time and he can't really see why there would be parking on Woodrow Street.

President Mleziva states that the limiting of access points needs further discussion and should be referred to the Law Enforcement Committee for a meeting with the public invited.

Delebreau asked about the option of 2 hour parking, and if the bus could drop off on North Avenue where the stop sign is. Again, President Mleziva reiterated that this should be referred to the Law Enforcement Committee and they can come back to the Village Board with a recommendation.

M.J. Bielinski/Wertel moved to go back to the rules of the regular meeting. Motion carried.

DISCUSSION/ACTION ON CROSSING GUARD SIGNS

Sisel explained that the county contacted her to let her know that our crossing guard signs are not in compliance. She stated that the Village would need 3 signs. They are 26 pound, portable and spring loaded. The cost is \$1,700.00.

Schilke/M.J. Bielinski moved to proceed with purchasing the crossing guard signs contingent on the school paying half for the signs. Motion carried.

RESOLUTION 04-2016 WISCONSIN DEPARTMENT OF NATURAL RESOURCES NR-208-COMPLIANCE FOR 2016

Wertel/M. Bielinski moved to approve Resolution 04-2016 Wisconsin Department of Natural Resources NR-208-Compliance for 2016. Motion carried.

APPROVAL OF LIQUOR LICENSES

CLASS “B”

Schilke/Wertel moved to exclude The Denmark Saloon until total bill is paid in full and to approve all other Class “B” Liquor Licenses. Motion carried. M. Bielinski abstained.

CLASS “C”

M. Bilinski/Wertel moved to approve all Class “C” Liquor Licenses. Motion carried.

CLASS “A”

Wertel/Schilke moved to approve all Class “A” Liquor Licenses. Motion carried. M.J. Bielinski abstained.

APPROVAL OF ALL OTHER LICENSES

POOL TABLE LICENSE

Wertel/M.J. Bielinski moved to approve the Pool Table License for JBL Partners LLC – Rookies Bar and Grill. Motion carried. Mleziva abstained.

Wertel M.J. Bielinski moved to approve the Pool Table License for The Denmark Saloon contingent on paying interest in full. Motion carried.

CIGARETTE LICENSES

Schilke/Hargarten moved to approve all Cigarette License Applications including, United Cooperative, Main Street Market, Denmark Discount Mart, Village Mart Inc. and Rookies Bar and Grill. Motion carried. M.J. Bielinski and Mleziva abstained.

MOBILE HOME LICENSE

Wertel/M. Bielinski moved to approve the Mobile Home License for Olympic Village Mobile Homes (Dave Gremore). Motion carried.

2016-2017 OPERATOR’S LICENSE RENEWALS

Schilke/Wertel moved to approve all 2016-2017 Operator’s License renewals. Motion carried. M. Bielinski, G. Mleziva, and M.J. Bielinski abstained.

NEW APPLICANTS FOR OPERATOR’S LICENSES

Wertel/M. Bielinski moved to approve operator’s license for all new applicants. Motion carried.

FIREWORKS SELLERS PERMIT

M. Bielinski/M.J. Bielinski moved to approve a fireworks seller’s permit to Denise Karl. Motion carried.

DENMARK DEVILBEARS BASEBALL APPLIED FOR A TEMPORARY CLASS “B” RETAILERS LICENSE AT THEIR BASEBALL GAMES AND A FIREWORKS DISPLAY AFTER THEIR GAME ON JULY 1, 2016

Schilke/M.J. Bielinski moved to approve the permit for fireworks display on July 1, 2016. Motion carried.

Wertel/M.J. Bielinski moved to approve the Temporary Class “B” Retailers License to sell beer at their baseball games. Motion carried.

DENMARK LIONS CLUB APPLIED FOR A TEMPORARY CLASS “B” RETAILERS LICENSE FOR LIONS WEEKEND JULY 22, 23 & 24

M.J. Bielinski/Wertel moved to approve the temporary class “B” retailer’s license for Lions Weekend on July 22, 23 & 24. Motion carried.

REPORT OF VILLAGE OFFICIALS

Delebreau

Gave an update on the compliance checks that were done throughout the Village. He stated that letters were sent to all the retailers, but Kelley B’s didn’t get a letter because they were missed. Three citations were issued, and just the employee was cited, but if it happens again the employee and owner of the business will be cited.

Konkol

Shared with the board that she and Mleziva met with Kevin Wood and Claudia Moder from Infinity Technology to give them ideas of what we would like to have on our website. Wood and Moder took notes and stated they will get working on it right away and it should be ready to go in 4 - 6 weeks.

Updated the Board on the Business Expo (Trade Show) that is in the works to be held on October 22, 2016 at the High School.

Cooke

- Permit for sign on Houfek property has been received from the WI Dept. of Transportation.
 - Costs: Mac Sign \$1480
 - Up-Right Services \$2,800
 - State Dept. of Transportation \$175
 - Mau & Associates \$800
 - Total: \$5,255
- Since we will be ½ way thru the year at our next meeting, we will be looking at our actual account balances verses what was budgeted & discuss possible budget amendments
- Underground Storage Tank Insurance Update:
 - Our current policy was for 5/12/15 thru 5/12/16
 - We have been having issues getting UST insured because of the tank is 36 years old
 - In March we were able to get a permit to operate from the State which is good until April 2017.

- New tank has been ordered from Environmental Services Plus. Jesse @ ESP is waiting for permits from the DNR but we are hoping to have installed around the end of June.
- Because a tightness test had not been completed within last 12 months (done 13 months ago) the insurance underwriters did not want to cover us.
- As of right now we do not have coverage on the UST tank. We do have a basic extended reporting period that would allow us to report a claim in the next 180 days if we could prove the leak occurred prior to loss of coverage date which was 5/12/16.
- In the meantime, we went ahead & had a tightness test which came back fine. Colony Insurance stated with very high confidence that we should be approved without a problem. We were notified this morning that the underwriters have denied us coverage because of 1) age of tank 2) because we are removing.
- Agent is requesting loss run as long as they had the Pollution Policy from the Village & I have requested info from previous broker. Plan is to see if Crum & Forster will still quote & provide coverage once they have the 13 years of loss history.
- We know tank has not been leaking since it was double lined, but any leaks from years ago are where the big unknown is.
- Disappointing that this was all left until the last minute & in the meantime the Village is without coverage on the UST.

Sisel

The County has changed their 6 year plan, and North Wall Street construction has been bumped to 2018 for culvert and road resurfacing.

The focus is now to get Pine Street done in 2017.

President Mleziva

- Have a follow up meeting with the Veterans on June 14, based on funding status, and how contributions will be made going forward.
- May 11, met with Tony Klubauf and discussed the scorers booth project at the upper diamond that the students would like to take on.
- Met with Chuck LeFebvre, and would really like to work with him on obtaining his parcel on DePere Road, and will come back to the Board with more information.
- Several meetings were held about a local business that there were concerns about. There is progress being made, and an independent party is coming in to assess the situation.
- The Fireman's 100 Year Centennial was a huge success.
- The school contract is coming up and will need to be looked at soon.
- Board of review was held on June 2
- Quotes were received for the fence on the upper diamond behind home plate. Reached out to the school and DYBS. DYBS responded that they will pay what they need to, but have not heard back from the school yet.
- A letter was sent to a business in Denmark regarding an ordinance violation and they have 10 days to comply.
- Land O' Lakes is for sale, and the asking price is \$1.4 million.
- Reminder that the next meeting is June 27, 2016 because of July 4th landing on the first Monday of the month.

COMMENTS/SUGGESTIONS FROM CITIZENS PRESENT

Bea Peterson, 5617 North Avenue, asked if the Trailhead building is ever rented. Konkol stated that the 4-H, Girl Scouts and Boy Scouts use the building, but that there is only room for 19 people if tables and chairs are set up.

Bill Miller, 14810 Maribel Road, stated to the Board that he would like to know if they have decided to pull his operator's license he would like to know, so he can give his employer proper notice. President Mleziva suggested that Miller fill out an application to renew his license, and that he should come to the Board meeting on June 27, so if the Board has any questions they can be asked of him at that time.

Glenn Obrey, 246 Garden View Lane, has a gravel parking area on the side of his garage and would like to put concrete there and a neighbor wants to see green space. A driveway can be within 2 feet of a lot line, and a parking area has to be 6 feet from the lot line and 10 feet off the curb. President Mleziva explained that Obrey would have to request a variance for the setback and it needs to go to the Zoning Board of Appeals, and that we could set that up as soon as possible. Obrey also suggested a bump out for the bus at the business on Woodrow Street.

CLOSED SESSION

Wertel/ M.J. Bielinski moved to Convene into closed session pursuant to Wis. Statutes Section 19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, as it relates to Economic Development whenever competitive or bargaining reasons require a closed session. Roll call vote: Wertel – aye, M. Bielinski – aye, Schilke – aye, Hargarten – aye, M.J. Bielinski – aye, Mleziva – aye. Motion carried.

Wertel/M.J. Bielinski moved to reconvene into open session. Motion carried.

ADJOURN

Wertel/M.J. Bielinski moved to adjourn at 7:31 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk